



## JOINT LEGISLATIVE COMMITTEE ON THE BUDGET

STATE CAPITOL  
P.O. BOX 44294, CAPITOL STATION  
BATON ROUGE, LOUISIANA 70804  
(225) 342-2062

Senator Glen Womack  
Chairman

Representative Jack McFarland  
Vice Chairman

### RE-REVISED

## NOTICE OF MEETING

Thursday

March 20, 2025

9:30 A.M.

House Committee Room 5

## A G E N D A

**Removed agenda item #5**

### I. CALL TO ORDER

### II. ROLL CALL

### III. BUSINESS

1. Fiscal Status Statement and Five-year Baseline Budget
2. BA-7 Agenda
3. Facility Planning and Control
4. Review and approval of the Fiscal Year 2025-2026 Operating Budget for the Louisiana Lottery Corporation in accordance with R.S. 47:9010(A)(7).
5. ~~Review and approval of an extension of a contract between the Office of Risk Management and Sedgwick Claims Management Services Inc. for third party administration of insurance claims management and loss prevention services, in accordance with the provisions of R.S. 39:1615(J).~~
6. Review and approval of funding recommendations of the Criminal Justice Priority Funding Commission for juvenile detention centers as provided for in Act 587 of the 2024 Regular Session and in accordance with the provisions of R.S. 39:100.241 and 100.242.
7. Review of a contract amendment between the Louisiana Department of Environmental Quality and Compliance Services, LLC, in accordance with the provisions of R.S. 39:1615(J).
8. Review of a contract amendment between the Louisiana Department of

Environmental Quality and Atlas Technical Consultants, LLC, in accordance with the provisions of R.S. 39:1615(J).

9. Review of a contract amendment between the Louisiana Department of Environmental Quality and SGS North America, LLC, in accordance with the provisions of R.S. 39:1615(J).
10. Review of a contract amendment between the Louisiana Department of Environmental Quality and LeAAF Environmental, LLC, in accordance with the provisions of R.S. 39:1615(J).
11. Review and approval of Water Sector Commission recommendations, in accordance with the provisions of R.S. 39:100.56.
12. Interpretation of legislative intent for appropriations contained in Act 397 of the 2023 Regular Session of the Legislature and Acts 4 and 776 of the 2024 Regular Session of the Legislature, in accordance with the provisions of R.S. 24:653(E).
13. Review of a contract amendment between the Louisiana Department of Education and Primary Class, Inc. dba Odyssey, in accordance with the provisions of R.S. 39:1615(J).

#### **IV. CONSIDERATION OF ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMITTEE**

#### **V. ADJOURNMENT**

Persons who do not feel comfortable giving testimony in person may submit a prepared statement in accordance with Senate Rule 13.79, in lieu of appearing before the committee. Statements may be emailed to [gasconr@legis.la.gov](mailto:gasconr@legis.la.gov) and must be received by the committee secretary at least four hours prior to the meeting to be included in the record for this committee meeting.

Audio/visual presentations, such as PowerPoint, must be received by the committee secretary at [gasconr@legis.la.gov](mailto:gasconr@legis.la.gov) at least twenty-four hours PRIOR to the scheduled start of the committee meeting for review and prior approval. Thumb drives will NOT be accepted.

Persons desiring to participate in the meeting should utilize appropriate protective health measures and observe the recommended and appropriate social distancing.

THIS NOTICE CONTAINS A TENTATIVE AGENDA AND MAY BE REVISED PRIOR TO THE MEETING. REVISED NOTICES CAN BE CHECKED ON THE LEGISLATIVE WEBSITE, (<https://legis.la.gov>), THE WALL OUTSIDE THE COMMITTEE ROOM IN WHICH THE MEETING IS TO BE HELD, AND THE BULLETIN BOARDS OUTSIDE THE HOUSE AND SENATE CHAMBERS (MEMORIAL HALLS), BY CALLING THE PULS LINE 342-2456, AND AT THE BILL ROOM IN THE BASEMENT NEXT TO COMMITTEE ROOM A.

Glen Womack, Chairman

**STATE OF LOUISIANA**  
**State General Fund Fiscal Status Statement**  
**Fiscal Year 2024-2025**  
**(\$ in millions)**

**March 20, 2025**

	<u>FEBRUARY 2025</u>	<u>MARCH 2025</u>	<u>MARCH 2025 Over/(Under) FEBRUARY 2025</u>
<b><u>GENERAL FUND REVENUE</u></b>			
Revenue Estimating Conference - December 19, 2024	\$12,109.300	\$12,109.300	\$0.000
FY 23-24 Revenue Carried Forward into FY 24-25	\$426.327	\$426.327	\$0.000
<b>Total Available General Fund Revenue</b>	<b>\$12,535.627</b>	<b>\$12,535.627</b>	<b>\$0.000</b>
<b><u>APPROPRIATIONS AND REQUIREMENTS</u></b>			
<b>Non-Appropriated Constitutional Requirements</b>			
Debt Service	\$451.550	\$451.550	\$0.000
Interim Emergency Board	\$1.323	\$1.323	\$0.000
Revenue Sharing	\$90.000	\$90.000	\$0.000
<b>Total Non-Appropriated Constitutional Requirements</b>	<b>\$542.873</b>	<b>\$542.873</b>	<b>\$0.000</b>
<b>Appropriations</b>			
General (Act 4 of 2024 RS)	\$11,670.886	\$11,670.886	\$0.000
Ancillary (Act 685 of 2024 RS)	\$0.000	\$0.000	\$0.000
Judicial (Act 775 of 2024 RS)	\$187.316	\$187.316	\$0.000
Legislative (Act 733 of 2024 RS)	\$93.021	\$93.021	\$0.000
Capital Outlay (Act 5 of 2024 RS)	\$0.000	\$0.000	\$0.000
<b>Total Appropriations</b>	<b>\$11,951.223</b>	<b>\$11,951.223</b>	<b>\$0.000</b>
<b>Other Requirements</b>			
Funds Bill (Act 723 of 2024 RS)	\$12.125	\$12.125	\$0.000
<b>Total Other Requirements</b>	<b>\$12.125</b>	<b>\$12.125</b>	<b>\$0.000</b>
<b>Total Appropriations and Requirements</b>	<b>\$12,506.220</b>	<b>\$12,506.220</b>	<b>\$0.000</b>
<b>General Fund Revenue Less Appropriations and Requirements</b>	<b>\$29.407</b>	<b>\$29.407</b>	<b>\$0.000</b>

## II. FY 2023-2024 Fiscal Status Summary:

In accordance with Act 1092 of the 2001 Regular Session and Act 107 of the 2002 First Extraordinary Session (R.S. 39:75), the first budget status report presented after October 15th shall reflect the fund balance for the previous fiscal year. "At the first meeting of the Joint Legislative Committee on the Budget after publication of the Comprehensive Annual Financial Report for the state of Louisiana, the commissioner of administration shall certify to the committee the actual expenditures paid by warrant or transfer and the actual monies received and any monies or balances carried forward for any fund at the close of the previous fiscal year which shall be reflected in the budget status report."

### FY24 GENERAL FUND DIRECT SURPLUS/(DEFICIT) - ESTIMATED (millions)

<b>FY23 Surplus/(Deficit)</b>	<b>325.437</b>
<b>FY24 General Fund - Direct Revenues:</b>	
Actual General Fund Revenues	14,044.825
General Fund - Direct Carryforwards to FY24	432.168
Other Transfers	0.201
<b>Total FY24 General Fund - Direct Revenues</b>	<b>14,477.193</b>
<b>FY24 General Fund - Direct Appropriations &amp; Requirements:</b>	
Draws of General Fund - Direct Appropriations	(10,948.525)
General Obligation Debt Service	(435.849)
Transfers to Revenue Sharing Fund (Z06) - Constitution 7:26	(90.000)
Transfers Out to Various Funds for 20-XXX	(75.352)
Transfers to Various Funds per Various Legislative Acts	(597.344)
Transfers to Coastal Protection and Restoration Fund (Z12) - Constitution 7:10.2 and R.S. 49:214.5.4	(25.000)
Net Transfer/Payment to LASERS/TRSL - Constitution 7:10.16. (B)(1)	(65.702)
Net Transfer to Revenue Stabilization Fund (Z25) - Constitution 7:10.15. (D) and 7:10.16. (B)(2)	(1,189.332)
Net transfer to LDR for 1% FSGR MOF	(50.401)
Use of FY23 Surplus	(325.073)
<b>Total FY24 General Fund - Direct Appropriations &amp; Requirements</b>	<b>(13,802.578)</b>
<b>Adjusted General Fund Direct Cash Balance</b>	<b>1,000.052</b>
<b>Obligations Against the General Fund Direct Cash Balance:</b>	
General Fund - Direct Carryforwards to FY25	(426.327)
Unappropriated Use of FY23 Surplus	(0.364)
<b>FY24 Transactions Processed in FY25:</b>	
Transfer from Remote Sellers - June 2024 taxes collected in July and distributed to LDR in August	23.278
Transfer from Disability-Focused Disaster Preparedness and Response Fund (V61), sports wagering revenues to which is capped at \$500K - RS 27:625(G)(5)	0.603
Transfer to Compulsive and Problem Gaming Fund (H10), 3% of sports wagering revenues, or \$500K, whichever is greater - RS 27:625(G)(6)	(1.654)
Transfer to Compulsive and Problem Gaming Fund (H10) from the \$3 million annual license received by Gaming Control Board - RS 27:241.1.C	(0.500)
<b>Total Adjustments</b>	<b>(404.964)</b>
<b>Net General Fund Direct Surplus/(Deficit)</b>	<b>595.088</b>
<b>Certification in accordance with R.S. 39:75A(3)(a)</b>	<b>\$595,087,982</b>

## III. Current Year Items Requiring Action

### IV. Horizon Issues Not Contained in 5-Year Plan

The Hurricane and Storm Damage Risk Reduction System (HSDRSS) Projects were completed May 2022. At that time, the State's share of the total cost was \$1.19 billion, and in addition, the State faced accrued construction interest in excess of \$600 million. Federal legislation passed in December 2020 and December 2022, provides an option to forgive the accrued construction interest if the State makes specified required payments by September 30, 2021 and by September 30, 2023, which was achieved through payments totaling \$800 million and approved crediting of other projects totaling \$110 million.

The State must pay the remaining principal by June 1, 2032. According to the U.S. Army Corps of Engineers, as of September 27, 2023, the State's remaining share of the total costs of the HSDRRS is \$240 million. However, additional crediting is under review by the Corp, which will further reduce the remaining amount owed.

**STATE OF LOUISIANA**  
**Five Year Baseline Projection - Summary**  
**Continuation**

	Official Current Fiscal Year 2024-2025	Ensuing Fiscal Year 2025-2026	Projected Fiscal Year 2026-2027	Projected Fiscal Year 2027-2028	Projected Fiscal Year 2028-2029
<b>REVENUES:</b>					
Taxes, Licenses & Fees	\$15,816,100,000	\$15,202,900,000	\$15,338,400,000	\$15,482,800,000	\$15,724,500,000
Less Dedications	(\$3,706,800,000)	(\$3,051,900,000)	(\$3,034,400,000)	(\$3,366,700,000)	(\$3,435,600,000)
<b>TOTAL REC REVENUES</b>	<b>\$12,109,300,000</b>	<b>\$12,151,000,000</b>	<b>\$12,304,000,000</b>	<b>\$12,116,000,000</b>	<b>\$12,289,000,000</b>

<b>ANNUAL REC GROWTH RATE</b>		0.34%	1.26%	-1.53%	1.43%
<b>Other Revenues:</b>					
Carry Forward Balances	\$426,327,167	\$0	\$0	\$0	\$0
<b>Total Other Revenue</b>	<b>\$426,327,167</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL REVENUES</b>	<b>\$12,535,627,167</b>	<b>\$12,151,000,000</b>	<b>\$12,304,000,000</b>	<b>\$12,116,000,000</b>	<b>\$12,289,000,000</b>
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<b>EXPENDITURES:</b>					
General Appropriation Bill (Act 4 of 2024 RS)	\$11,244,558,534	\$11,511,960,651	\$11,553,331,694	\$11,848,740,108	\$12,111,128,571
Ancillary Appropriation Bill (Act 685 of 2024 RS)	\$0	\$13,593,265	\$19,398,916	\$25,407,765	\$31,626,924
Non-Appropriated Requirements	\$542,872,886	\$539,472,528	\$531,474,495	\$526,977,561	\$527,969,736
Judicial Appropriation Bill (Act 775 of 2024 RS)	\$187,315,555	\$187,315,555	\$187,315,555	\$187,315,555	\$187,315,555
Legislative Appropriation Bill (Act 733 of 2024 RS)	\$93,021,312	\$93,021,312	\$93,021,312	\$93,021,312	\$93,021,312
Special Acts	\$0	\$0	\$5,700,000	\$5,700,000	\$5,700,000
Capital Outlay Bill (Act 5 of 2024 RS)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ADJUSTED EXPENDITURES (less carryforwards)</b>	<b>\$12,067,768,287</b>	<b>\$12,345,363,311</b>	<b>\$12,390,241,972</b>	<b>\$12,687,162,301</b>	<b>\$12,956,762,098</b>

<b>ANNUAL ADJUSTED GROWTH RATE</b>		2.30%	0.36%	2.40%	2.12%
<b>Other Expenditures:</b>					
Carryforward BA-7s Expenditures	\$426,327,167	\$0	\$0	\$0	\$0
Funds Bill (Act 723 of 2024 RS)	\$12,125,000	\$0	\$0	\$0	\$0
<b>Total Other Expenditures</b>	<b>\$438,452,167</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL EXPENDITURES</b>	<b>\$12,506,220,454</b>	<b>\$12,345,363,311</b>	<b>\$12,390,241,972</b>	<b>\$12,687,162,301</b>	<b>\$12,956,762,098</b>
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<b>PROJECTED BALANCE</b>	<b>\$29,406,713</b>	<b>(\$194,363,311)</b>	<b>(\$86,241,972)</b>	<b>(\$571,162,301)</b>	<b>(\$667,762,098)</b>
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Oil Prices included in the REC forecast	\$71.15	\$66.47	\$65.24	\$64.11	\$63.70
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**JOINT LEGISLATIVE COMMITTEE ON THE BUDGET  
BA-7 AGENDA  
March, 2025**

- A. Fiscal Status Statement**
- B. 5-Year Base Line Projection**
- C. Regular BA-7s**

1	EXEC	Executive Department (01-111) Governor's Office of Homeland Security & Emergency Preparedness
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Alan M. Boxberger  
Legislative Fiscal Officer

**STATE OF LOUISIANA**  
Legislative Fiscal Office  
BATON ROUGE

Post Office Box 44097  
Baton Rouge, Louisiana 70804  
Phone: 225.342.7233

To: The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
The Honorable Members of the Joint Legislative Committee on the Budget

From: Alan Boxberger, Legislative Fiscal Officer *AMB*  
Patrice Thomas, Deputy Fiscal Officer *PT*

Date: March 13, 2025

Subject: Joint Legislative Committee on the Budget  
Meeting March 20, 2025

Attached is the Legislative Fiscal Office BA-7 (Budget Adjustment) write-up for the March 20<sup>th</sup> meeting of the Joint Legislative Committee on the Budget.

The LFO recommends approval of this BA-7.

Please contact me if you have questions or need additional information.

**LEGISLATIVE FISCAL OFFICE  
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Executive

AGENDA NO.: 1

AGENCY: Homeland Security & Emergency Prep

ANALYST: Kimberly Fruge

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Administrative	\$200,000,000	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$0			
Statutory Dedications:	\$200,000,000			
Federal Funds:	\$0			
<b>Total</b>	<b><u>\$200,000,000</u></b>	<b>Total</b>	<b><u>\$200,000,000</u></b>	<b><u>0</u></b>

**I. SUMMARY/COMMENTS**

The purpose of this BA-7 request is to increase Statutory Dedications out of the Water Sector Fund by \$200 M for the Water Sector Program Phase I. Monies in the Water Sector Fund primarily originated from the American Rescue Plan Act via transfers from the Louisiana Rescue Plan Fund. Additional state resources were deposited into the Fund by legislative action. The Water Sector Program - Phase I currently has an appropriated budget of \$100 M for FY 25 out of the Water Sector Fund. As of 3/11/25, approximately \$99,328,648 has been expended, leaving approximately \$671,352 for the remainder of the fiscal year.

**Water Sector Fund Balance**

FY 25 Beginning Balance	\$704,131,444
Interest Earnings (YTD)	\$ 9,271,202
Transfer from Revenue Stabilization Trust Fund (Acts 4 and 723 of 2024 RS)	\$ 75,000,000
FY 25 Appropriated for Water Sector Phase I (Act 4 of 2024 RS) - GOHSEP	(\$100,000,000)
FY 25 Appropriated for Water Sector Phase II (BA-7 #1 1/16/25) - DOA	<u>(\$ 15,000,000)</u>
Unappropriated Fund Balance	\$673,402,646
BA-7 Request	<u>(\$200,000,000)</u>
Unappropriated Fund Balance after this BA-7	<u>\$473,402,646</u>

The Water Sector Program offers grant funding for repairs, improvements, and the consolidation of community water and sewer systems. Currently, there are 211 active grants with an awarded amount of \$586,282,120 that have yet to be expended. Given the limited remaining budget authority, GOHSEP is requesting an increase of \$200 M from the Water Sector Fund to continue providing grants. The Office of Community Development (OCD) reports that the number and amount of pay requests have increased as more projects are underway. GOHSEP is averaging approximately \$11 M in pay requests per week and anticipates this continuing until the end of the fiscal year. In addition, OCD reports approximately \$54.4 M in pay requests have been submitted and are ready for reimbursement once this BA-7 is approved.

**II. IMPACT ON FUTURE FISCAL YEARS**

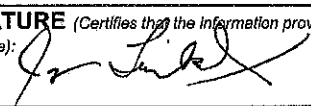
Approval of this BA-7 request will have no impact on future fiscal years. All appropriated funding is anticipated to be expended in FY 25. If this BA-7 is approved, the estimated remaining available cash for FY 26 and future years is estimated to be \$473,402,646.

**III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION**

The Legislative Fiscal Office recommends approval of this BA-7 request.



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: EXECUTIVE		FOR OPB USE ONLY							
AGENCY: GOHSEP		OPB LOG NUMBER		AGENDA NUMBER					
SCHEDULE NUMBER: 01-111		160		1					
SUBMISSION DATE: 2/26/25		Approval and Authority:							
AGENCY BA-7 NUMBER: 3		<div style="border: 1px solid black; height: 100px; width: 100%;"></div>							
HEAD OF BUDGET UNIT: Jacques Thibodeaux									
TITLE: Director									
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small>									
									
MEANS OF FINANCING		CURRENT FY 2024-2025		ADJUSTMENT (+) or (-)		REVISED FY 2024-2025			
GENERAL FUND BY:									
DIRECT		\$116,695,834		\$0		\$116,695,834			
INTERAGENCY TRANSFERS		\$578,135		\$0		\$578,135			
FEES & SELF-GENERATED		\$1,265,396		\$0		\$1,265,396			
Regular Fees & Self-generated		\$1,265,396		\$0		\$1,265,396			
Subtotal of Fund Accounts from Page 2		\$0		\$0		\$0			
STATUTORY DEDICATIONS		\$105,100,000		\$200,000,000		\$305,100,000			
Higher Education Campus Revitalization Fund (E67)		\$3,600,000		\$0		\$3,600,000			
State Emergency Response Fund (V29)		\$1,000,000		\$0		\$1,000,000			
Subtotal of Dedications from Page 2		\$100,500,000		\$200,000,000		\$300,500,000			
FEDERAL		\$2,455,952,328		\$0		\$2,455,952,328			
<b>TOTAL</b>		<b>\$2,679,591,693</b>		<b>\$200,000,000</b>		<b>\$2,879,591,693</b>			
AUTHORIZED POSITIONS		120		0		120			
AUTHORIZED OTHER CHARGES		210		0		210			
NON-TO FTE POSITIONS		0		0		0			
<b>TOTAL POSITIONS</b>		<b>330</b>		<b>0</b>		<b>330</b>			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
Program 1 - Administration		\$2,679,591,693	330	\$200,000,000	0	\$2,879,591,693	330		
Program 2		\$0	0	\$0	0	\$0	0		
Program 3		\$0	0	\$0	0	\$0	0		
Program 4		\$0	0	\$0	0	\$0	0		
Program 5		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0		
<b>TOTAL</b>		<b>\$2,679,591,693</b>	<b>330</b>	<b>\$200,000,000</b>	<b>0</b>	<b>\$2,879,591,693</b>	<b>330</b>		

DEPARTMENT: EXECUTIVE	FOR OPB USE ONLY	
AGENCY: GOHSEP	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 01-111		
SUBMISSION DATE: 2/26/25	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 3		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2024-2025	ADJUSTMENT (+) or (-)	REVISED FY 2024-2025
<b>GENERAL FUND BY:</b>			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STATUTORY DEDICATIONS</b>			
Louisiana Water Sector Fund (V44)	\$100,000,000	\$200,000,000	\$300,000,000
Disability-Focused Disaster Preparedness and Response Fund (V61)	\$500,000	\$0	\$500,000
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$100,500,000</b>	<b>\$200,000,000</b>	<b>\$300,500,000</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 The Water Sector Fund was established by RS 39:100.52 and is managed by the Office of Community Development (OCD).

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$200,000,000	\$300,000,000	\$75,318,330	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$200,000,000</b>	<b>\$300,000,000</b>	<b>\$75,318,330</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 Not Applicable

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 Per OCD, the number and amount of pay requests have increased as more projects are underway. The last request for payment submitted to GOSHEP averaged over \$11M/week. There are 17 weeks remaining in the fiscal year. OCD anticipates this rate of expenditure to continue moving forward and will need additional funding to sustain operations through 6/30/25. No further payments can be made in FY 25 unless approved.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 Not applicable. Current expenditures fall within the FY 25 appropriation.

## PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Per RS 39:100.52. C, monies in the fund shall be used to provide grant funding for repairs, improvements, and consolidation of water systems and sewer systems pursuant to the Water Sector Program as provided in R.S. 39:100.56. If additional funding is not approved in FY 25, payments requested by OCD and paid by GOHSEP cannot continue.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2024-2025	ADJUSTMENT (+) OR (-)	REVISED FY 2024-2025
	Not Applicable			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
N/A

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

No further payments can be made in FY 25 if additional funding is not approved.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not Applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

If the BA-7 is not approved, additional funding will not be available to provide grant funding for repairs, improvements, and consolidation of water systems and sewer systems as noted in RS: 39:100:52.

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	CURRENT FY 2024-2025	REQUESTED ADJUSTMENT	REVISED FY 2024-2025	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029
<b>GENERAL FUND BY:</b>							
Direct	\$116,695,834	\$0	\$116,695,834		\$0	\$0	\$0
Interagency Transfers	\$578,135	\$0	\$578,135		\$0	\$0	\$0
Fees & Self-Generated *	\$1,265,396	\$0	\$1,265,396		\$0	\$0	\$0
Statutory Dedications **	\$105,100,000	\$200,000,000	\$305,100,000	\$300,000,000	\$75,318,330	\$0	\$0
FEDERAL FUNDS	\$2,455,952,328	\$0	\$2,455,952,328		\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,679,591,693</b>	<b>\$200,000,000</b>	<b>\$2,879,591,693</b>	<b>\$300,000,000</b>	<b>\$75,318,330</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$9,667,877	\$0	\$9,667,877		\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0		\$0	\$0	\$0
Related Benefits	\$4,110,971	\$0	\$4,110,971		\$0	\$0	\$0
Travel	\$242,917	\$0	\$242,917		\$0	\$0	\$0
Operating Services	\$2,196,527	\$0	\$2,196,527		\$0	\$0	\$0
Supplies	\$383,468	\$0	\$383,468		\$0	\$0	\$0
Professional Services	\$1,350,000	\$0	\$1,350,000		\$0	\$0	\$0
Other Charges	\$2,624,426,751	\$200,000,000	\$2,824,426,751	\$300,000,000	\$75,318,330	\$0	\$0
Debt Services	\$0	\$0	\$0		\$0	\$0	\$0
Interagency Transfers	\$37,126,894	\$0	\$37,126,894		\$0	\$0	\$0
Acquisitions	\$86,288	\$0	\$86,288		\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,679,591,693</b>	<b>\$200,000,000</b>	<b>\$2,879,591,693</b>	<b>\$300,000,000</b>	<b>\$75,318,330</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	120		120	120	120	120	120
<b>TOTAL T.O. POSITIONS</b>	<b>120</b>	<b>0</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
Other Charges Positions	210	0	210	210	210	210	210
Non-TO FTE Positions	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>330</b>	<b>0</b>	<b>330</b>	<b>330</b>	<b>330</b>	<b>330</b>	<b>330</b>
<b>*Dedicated Fund Accounts:</b>							
Reg. Fees & Self-generated	\$1,265,396	\$0	\$1,265,396				
[Select Fund Account]	\$0	\$0	\$0				
[Select Fund Account]	\$0	\$0	\$0				
<b>**Statutory Dedications:</b>							
Higher Education Campus Revitalization Fund (E67)	\$3,600,000	\$0	\$3,600,000		\$0	\$0	\$0
State Emergency Response Fund (V29)	\$1,000,000	\$0	\$1,000,000		\$0	\$0	\$0
Louisiana Water Sector Fund (V44)	\$100,000,000	\$200,000,000	\$300,000,000	\$300,000,000	\$75,318,330	\$0	\$0
Disability-Focused Disaster Preparedness and Response Fund (V61)	\$500,000	\$0	\$500,000		\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
<b>AMOUNT</b>	\$0	\$0	\$0	\$200,000,000	\$0	\$200,000,000
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$200,000,000	\$0	\$200,000,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$0	\$200,000,000	\$0	\$200,000,000
<b>OVER / (UNDER)</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	0	0	0	0	0	0

# QUESTIONNAIRE ANALYSIS

## GENERAL PURPOSE

The purpose of this BA-7 is to request additional funding to GOHSEP's appropriation for the Water Sector Fund. Additional funding is needed to continue providing grant funding for repairs, improvements, and consolidation of water systems and sewer systems pursuant to the Water Sector Program as provided in R.S. 39:100.56.

## REVENUES

### **Statutory Dedications**

- The Water Sector Fund was established by RS 39:100.52.
- As of 2/26/25, GOHSEP's Water Sector Fund Available balance is noted below:

AGY	MOF	Means of Financing	Current Expense Budget	YTD Consumption (PreEnc+Enc+Exp)	Available Expense Budget
111	V44	WATER SECTOR FUND	100,000,000.00	94,417,042.49	5,582,957.51

- GOHSEP FY 25 appropriation is \$100,000,000. The BA-7 is requesting an additional \$200,000,000.

## EXPENDITURES

Per OCD, the number and amount of pay requests have increased as more projects are underway. The last request for payment submitted to GOSHEP averaged over \$11M/week. There are 17 weeks remaining in the fiscal year. OCD anticipates this rate of expenditure to continue moving forward and will need additional funding to sustain operations through 6/30/25.

## OTHER

Traci Watts, Director  
Office of Community Development – Local Government Assistance  
1201 N. Third Street, Baton Rouge, LA 70802  
P. O. Box 94095, Baton Rouge, LA 70804  
225-342-0148 (office)  
225-342-1947 (fax)  
Traci.Watts@la.gov

**DIVISION OF ADMINISTRATION**  
**Facility Planning & Control**

**JOINT LEGISLATIVE COMMITTEE**  
**ON THE**  
**BUDGET**

**Briefing Book**

**FOR**

**March 2025**



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**March 2025**

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  - and
  - Fordoche Water Distribution System Improvements, Planning and Construction  
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Office of the Commissioner  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 24, 2025

The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
Post Office Box 44294, Capitol Station  
Baton Rouge, Louisiana 70804

**RE:     Combination of Appropriations Request**  
**Fordoche Water Storage Improvements, Planning and Construction (Pointe Coupee)**  
**Project No. 50-M91-20-01, F.50000864**  
**And**  
**Fordoche Water Distribution System Improvements, Planning and Construction**  
**(Point Coupee)**  
**Project No. 50-M91-20-02, F.50000863**

Dear Chairman Womack:

Act 5 of 2024 includes two projects for the Town of Fordoche: Water Storage Improvements, Planning and Construction (Pointe Coupee) Project No. 50-M91-20-01, F.50000864 and Water Distribution System Improvements, Planning and Construction (Point Coupee) Project No. 50-M91-20-02, F.50000863. Both projects are intended for the improvements to the water storage and distribution systems. The combination of both appropriations would increase the efficiency and flexibility of the management of both projects. Therefore, Facility Planning and Control is requesting to combine both appropriations under FP&C Project No. 50-M91-20-02 for accounting purposes.

Please place this item on the agenda of the next meeting of the Committee.

Sincerely,



Roger E. Husser, Jr.  
Director

CC:     Michael McLean, FPC  
       Edwin Lee, FPC  
       Matthew Baker, FPC

Approved: \_\_\_\_\_



Taylor F. Barras  
Commissioner of Administration

Janelle Kirvin, FPC  
Margaret Hill, FPC  
Ternisa Hutchinson, OPB  
Samuel Roubique, OPB  
Paul Fernandez, OPB  
Brittany Lea, House Fiscal Division  
Mark Mahaffey, House Fiscal Division  
Daniel Waguespack, House Fiscal Division  
Bobbie Hunter, Senate Fiscal Division  
Debra Vivien, Senate Fiscal Division  
Raynel Gascon, Senate Fiscal Division

**Facility Planning and Control**  
**State of Louisiana**  
**Division of Administration**

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 19, 2025

The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
Post Office Box 80372  
Baton Rouge, Louisiana 70804

**Re: Approval of Change Orders over \$100,000**  
**Mold Remediation and Interior Work**  
**Julian White Hall**  
**Louisiana State University**  
**Baton Rouge, Louisiana**  
**Project No. 19-671-22-01, F.19002524**

Dear Chairman Womack:

In accordance with R.S. 39:126, the prior approval of the Joint Legislative Committee on the Budget is required for one or a more change orders that cause an excess in the aggregate of \$100,000 per month. Pursuant to this authority, Facility Planning & Control has issued change orders, which are itemized on the attached list.

On June 26, 2024 a notice of public emergency was initiated by LSU due to falling brick on the face of Julian White Hall. Brick movement had occurred in the week(s) prior and immediate action was needed to safely remove the brick at the areas of failure. Additionally, once the brick was removed, toxic mold was found on the interior surface of the exterior sheathing, the metal stud framing, the building insulation, and on the exterior surface of the interior gypsum board. As a result, the building had to be completely vacated and a mold remediation project was initiated that also included the replacement of the effected interior building materials as part of the scope of this project. A contract was issued to Gill Industries in the amount of \$1,987,726 for this work.

A change order in the amounts of \$177,005.00 is required to address unforeseen issues discovered as this emergency remediation work progressed. The additional scope includes equipment, materials, and labor necessary for the repairs. This change order does not requires additional contract time and the Designer has reviewed the detailed cost proposal and has recommended this change order to FP&C. Sufficient funds are in place to include this work in the project.

As there is no other viable solution, we respectfully request the approval of this change order to complete the required scope of work.

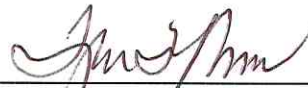
We ask that this item be placed on the agenda for the next meeting of the Committee.

Sincerely,



Roger E. Husser, Jr.  
Director, Facility Planning & Control  
cc:

Approved: \_\_\_\_\_



Taylor F. Barras  
Commissioner of Administration

Mr. Danny Mahaffey, LSU  
Mr. Bobby Boudreaux, FP&C  
Mr. Roy Dowling, FP&C  
File

**Backup Information**  
**Approval of Change Orders over \$100,000**  
**Facility Planning and Control**  
**March 2025**

**Mold Remediation and Interior Work**  
**Julian White Hall**  
**Louisiana State University**  
**Baton Rouge, Louisiana**  
**Project No. 19-671-22-01, F.19002524**

**State ID No.: S10553**  
**Site Code: 2-17-014**  
**Date of Contract: September 19, 2024**

<b>Original Contract Amount:</b>	<b>\$1,987,726.00</b>
<b>Contract Amount Increased by Change Order No. 1:</b>	<b>\$177,005.00</b> <b>(Pending Approval)</b>

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<b>New Contract Sum:</b>	<b>\$2,164,731.00</b>
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**Change Order No.1** includes additional labor, materials, and equipment rental throughout the building due to exterior work delays, water intrusion episode, and additional power source needs.

The change order does not require additional contract time.

The cost of this scope of work is covered by existing project contingency.

Facility Planning and Control  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

January 29, 2025

The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
Post Office Box 80372  
Baton Rouge, Louisiana 70804

**Re: Approval of Change Orders over \$100,000  
Napoleon Ave Container Crane Expansion Project (Orleans)  
Non-State Project -Port of New Orleans  
Project No: 36-P17-19-01, F.36000088**

Dear Chairman Womack:

In accordance with R.S. 39:126, the prior approval of the Joint Legislative Committee on the Budget is required for one or more change orders that cause an excess in the aggregate of \$100,000 per month. Pursuant to this authority, the Port of New Orleans has submitted to Facility Planning & Control a draft change order 1 requesting State participation. The project scope consisted of the repairs to steel columns and sheet pilings, and related work under the Nashville Avenue Wharf B at the Mississippi River. A more detailed list of the scope of the repair items and amounts are itemized on the attached list. A contract was executed between the Port of New Orleans and Orion Industrial Construction, LLC dated 7/8/24, in the amount of \$5,194,316.58. Construction commenced in August, 2024.

The subject change order 1 is in the amount of \$1,156,931.22 using unit pricing, for the repair of additional pilings which exceeded the contracted linear feet of repairs included in the contract documents. All work in the draft change order is due to issues with the flood stage of the river, within the contract time, and there is no contract time extension. The Designer has reviewed the detailed cost proposal and has recommended this change order to FP&C. Sufficient funds are in place to include this work in the project.

As there is no other viable solution, we respectfully request the approval of this change order to complete the required scope of work.

We ask that this item be placed on the agenda for the next meeting of the Committee.

Sincerely,

*Roger E. Husser, Jr.*

Roger E. Husser, Jr.  
Director, Facility Planning & Control

Approved: \_\_\_\_\_

*Taylor F. Barras*

Taylor F. Barras  
Commissioner of Administration

**Backup Information**  
**Reporting of Change Orders over \$100,000**  
**Facility Planning and Control**

**March 2025**

**Non-State Project**  
**Port of New Orleans**  
**Napoleon Ave Container Crane Expansion Project (Orleans)**  
**Project Number 36-P17-19-01**  
**Date of Contract: July 8, 2024**  
**Original Contract Amount: \$5,194,316.58**  
**Changes by previous change orders: \$0.00**

**Contract amount increased by Change Order 1: \$1,156,931.22 (Pending Approval)**

**New contract sum: \$6,351,247.80**

- Change Order 1 addresses the actual quantities of excavation, backfill, and piling repairs, versus the estimated quantities included in the Bid Documents, beneath the Nashville B Wharf at the Mississippi River.
- Of the (9) changes to the Base Contract which are included in Change Order 1, (5) of the items are credits for items not used. Three of the other four items are quantity overruns for excavation and backfill (0'-2' deep) at an additional (19) steel pilings, and for 16" Diameter Steel Pile Repairs- Type 1 and Type 2, for an additional 127.26 linear feet, and for 14" Diameter Steel Pile Repairs- Type 1 and Type 2 for an additional 1,126.8 linear feet, using the Unit Pricing which was received and established in the Bid process. The final item was for (9) Concreted Piles as a new repair method was required because there was an unforeseen condition below the mudline. Below the mudline there was an existing concrete collar on only 9 piles. It was determined that it would be more cost effective to employ a new repair solution, rather than to try to tear out the existing concrete collars. This new repair method resulted in a total added cost of \$8,235.00.



Facility Planning and Control  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 12, 2025

The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
Post Office Box 80372  
Baton Rouge, Louisiana 70804

**Re: Non-State Capital Outlay Project  
Approval of Change Orders over \$100,000  
Preservation & Restoration of Historic Structures for  
Hope Haven/Madonna Manor Campus  
(Jefferson Parish)  
Project No: 50-NCC-14-01 / F.50000938**

Dear Chairman Womack:

In accordance with R.S. 39:126, the prior approval of the Joint Legislative Committee on the Budget is required for one or more change orders that cause an excess in the aggregate of \$100,000 per month. Pursuant to this authority, the Jefferson Parish has submitted to Facility Planning & Control a draft Change Order #2 requesting State participation. The project scope consisted of Temporary Stabilization of Hope Haven Main Building. Proposed Change order 2 scope consists of Additional Shoring, and Securing the Tarp and Canopy Flashing. A more detailed list of the scope of the repair items and amounts are itemized on the attached list. A contract was executed between Jefferson Parish and BattCo Construction & Maintenance Inc. dated 10/15/24, in the amount of \$1,049,000.00. The effective date of the Notice to Proceed is November 11, 2024.

The subject change order is in the amount of \$302,264.00 using bid unit prices. All work in the draft change order is due to new structural deterioration that occurred after the completion of bid documents. The Designer has reviewed the detailed cost proposal and has recommended this change order to FP&C. The State's participation is 100% of the change order. Sufficient funds are in place to include this work in the project.

As there is no other viable solution, we respectfully request the approval of this change order to complete the required scope of work.

We ask that this item be placed on the agenda for the next meeting of the Committee.

Sincerely,

Handwritten signature of Roger E. Husser, Jr. in blue ink.

Roger E. Husser, Jr.  
Director, Facility Planning & Control

Approved: \_\_\_\_\_

Handwritten signature of Taylor F. Barras in black ink.

Taylor F. Barras  
Commissioner of Administration

CC:

Edwin Lee, FPC

Rene Becnel, FPC

Jonathan Cothorn, FPC

Margaret Hill, FPC

Janelle Kirvin, FPC

Ternisa Hutchinson, OPB

Samuel Roubique, OPB

**Back Up Information**  
**Approval of Change Orders over \$100,000 for JLCB Approval**  
**Facility Planning and Control**

**March 2025**

**Non-State Capital Outlay Project**

**Preservation & Restoration of Historic Structures for Hope Haven/Madonna Manor Campus  
(Jefferson Parish)**

**Project Number 50-NCC-14-01 / F.50000938**

**State ID: N/A**

**Site Code: N/A**

**Date of Contract: October 15, 2024**

**Original Contract Amount: \$1,049,000.00**

**Contract amount increased by Change Order No.1: \$2,183.00 (1/14/2025)**

**New contract sum: \$1,051,183.00**

**Contract amount increased by change Order No.2: \$302,264.00 (Proposed)**

**New contract sum: \$1,353,447.00**

- **Change Order 1: \$2,183.00 (1/14/2025)** – Additional liability insurance for the leased property. The State’s participation was 100%.
  
- **Change Order 2: \$302,264.00 (Proposed) (15 Days Added)** – Additional Shoring, Secure Tarp and Building A Canopy Flashing. Additional shoring to support the building primarily using unit pricing which was included in the bid, so that the contractor can safely renovate it. New structural deterioration occurred after the completion of bid documents. The construction contractor discovered it during mobilization. The State’s participation is 100%.

Office of the Commissioner  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 18, 2025

The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
Post Office Box 44294, Capitol Station  
Baton Rouge, Louisiana 70804

**RE: Reporting of Change Orders over \$50,000 and Under \$100,000**

Dear Chairman Womack:

In accordance with R.S. 39:126, any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require committee approval. Pursuant to this authority, Facility Planning & Control has issued change orders which are itemized on the attached list.

Please place this item on the agenda of the next meeting of the Committee.

Sincerely,



Roger E. Husser, Jr.  
Director

Approved: \_\_\_\_\_



Taylor F. Barras  
Commissioner of Administration

CC: Edwin Lee, FPC  
Janelle Kirvin, FPC  
Margaret Hill, FPC  
Ternisa Hutchinson, OPB  
Samuel Roubique, OPB  
Paul Fernandez, OPB  
Brittany Lea, House Fiscal Division  
Mark Mahaffey, House Fiscal Division  
Daniel Waguespack, House Fiscal Division  
Bobbie Hunter, Senate Fiscal Division  
Debra Vivien, Senate Fiscal Division  
Raynel Gascon, Senate Fiscal Division

**Backup Information**  
**Reporting of Change Orders between \$50,000 and \$100,000**  
**March 2025**

**Mechanical and Electrical Repairs**  
**Central Plant Building**  
**McNeese State University**  
**Lake Charles, Louisiana**  
**Project No.: 19-671-22-01, Part 01, F.19002477**

**Date of Contract: January 18, 2024**

<b>Original Contract Amount:</b>	<b>\$ 676,119.00</b>	
<b>Contract amount increased by Change Order 1</b>	<b>\$ 7,087.00</b>	<b>4/19/24</b>
<b>Contract amount increased by Change Order 2</b>	<b>\$ 6,685.00</b>	<b>4/19/24</b>
<b>Contract amount increased by Change Order 3</b>	<b>\$ 11,169.00</b>	<b>5/9/24</b>
<b>Contract amount increased by Change Order 4</b>	<b>\$ 21,671.00</b>	<b>5/9/24</b>
<b>Contract amount increased by Change Order 5</b>	<b>\$ 58,990.00</b>	<b>7/26/24</b>
<b>Contract amount Increased by Change Order 6</b>	<b>\$ 41,607.00</b>	<b>10/28/24</b>
<b>Contract amount Increased by Change Order 7</b>	<b>\$ 24,057.00</b>	<b>11/04/24</b>
<b>Contract amount Increased by Change Order 8</b>	<b><u>\$ 5,699.00</u></b>	<b>11/04/24</b>
<b>Changes by previous change orders:</b>	<b>\$ 176,965.00</b>	
<b>Change Order 9 increases the contract by</b>	<b><u>\$ 89,784.00</u></b>	<b>1/27/25</b>
<b>New Contract Sum:</b>	<b>\$ 942,868.00</b>	

- **Change Order 9:** \$89,784.00 (85 Days added) The change order is for the replacement of the cooling tower branch lines as they were found to be partially clogged with buildup and not performing efficiently and the replacement of eight 12" butterfly valves. The added days are for material delivery times and installation.

**Backup Information**  
**Reporting of Change Orders over \$50,000 < \$100,000**  
**Facility Planning and Control**

**March 2025**

**Non-State Capital Outlay Project**  
**City of Gretna**  
**City Hall Exterior & Interior Renovation (Jefferson)**  
**Project Number 50-MB5-13-01, F.50001388**  
**State ID: N/A**  
**Site Code: N/A**  
**Date of Contract: October 25, 2024**  
**Original Contract Amount: \$1,098,000.00**  
**Changes by previous change orders: \$0.00**  
**Contract amount increased by Change Order 1: \$54,602.00**  
**New contract sum: \$1,152,602.00**

**History**

- A construction contract was awarded to Mechanical Resource Contractors, LLC for **\$1,098,000.00**. Since the entity met and exceeded the required Local Match on previous phases of the project, the State is participating at 100%.
- Phase 3 of the project is to replace the 2<sup>nd</sup> Floor HVAC system.

**Reasons / Justification for JLCB**

- Change Order 1: Revise HVAC ductwork, modify ceiling
  - HVAC ductwork to be revised to relocate to the perimeter walls to allow for a future renovation above the Council Chamber
  - Revision requires sprinkler system modification
  - Add one layer of gypsum board to ceiling as required by the State Fire Marshal to improve public safety.

## LOUISIANA LOTTERY CORPORATION

Resolution No. 2025-02-28-1

### A. RECITALS

1. Section 9010(A)(7) of the Louisiana Lottery Corporation Law requires the President of the Louisiana Lottery Corporation (the "Corporation") to submit not later than thirty days before the beginning of the 2025 Regular Session of the legislature, a proposed annual budget to the Joint Legislative Committee on the Budget for review and approval.

2. The President, with the assistance of staff, has prepared a proposed 2025-2026 Fiscal Year Budget and recommends the budget for approval by the Board of Directors of the Corporation.

3. The Finance Committee has reviewed the proposed 2025-2026 Fiscal Year Budget.

4. The Board of Directors of the Corporation has reviewed the proposed 2025-2026 Fiscal Year Budget and wishes to approve the proposed budget.

### B. RESOLUTIONS

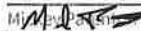
NOW, THEREFORE, BE IT RESOLVED, that, in accordance with the authority vested in the Board of Directors by Section 9007(1) of the Louisiana Lottery Corporation Law, the Board of Directors hereby approves the 2025-2026 Fiscal Year Budget, recommended by the President of the Corporation.

FURTHER RESOLVED, that the President submit the approved 2025-2026 Fiscal Year Budget to the Joint Legislative Committee on the Budget not later than thirty days before the beginning of the 2025 Regular Session of the legislature in compliance with the provisions of Section 9010(A)(7) of the Louisiana Lottery Corporation Law.

**C E R T I F I C A T E**

I, Mickey Parenton, Chairman of the Board of the Louisiana Lottery Corporation, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Directors of said Corporation at a meeting duly called, noticed, and held on February 28, 2025, and filed with the minutes of the meeting of said Board of Directors; and further certify that the said resolution has not been amended, rescinded, or annulled and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto affixed my signature on February 28, 2025.

 (Mar 5, 2025 12:43 CST)

Mickey Parenton  
Chairman of the Board

ATTEST:

  
Rose J. Hudson (Mar 5, 2025 12:49 CST)

Rose J. Hudson, President





**LOUISIANA LOTTERY CORPORATION**

**FINANCIAL PLAN**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2026**



February 28, 2025

Board of Directors, Louisiana Lottery Corporation  
Joint Legislative Committee on the Budget, Louisiana Legislature

### **Budget Message**

The mission of the Louisiana Lottery Corporation as defined by statute is to offer the best possible lottery games in order to maximize revenue to the state while insuring the integrity of the lottery, the dignity of the state, and the general welfare of its citizens. Every year during the budgeting process, the Lottery renews its commitment to this mission. The financial plan for the fiscal year ending (FYE) June 30, 2026, reflects this commitment.

Sales for the fiscal year ending June 30, 2024, of \$639.6 million were at the second-highest level ever in the thirty-three-year history of the Lottery. Sales performance is very dependent on large jackpot levels. Projected sales for the current fiscal year decline to levels experienced in the 2021 and 2022 fiscal years mainly because of the lower frequency of large jackpots in draw-style games and inflationary pressures on consumers. The budget for FYE 2026 includes sales increases but remains conservative; especially for the jackpot-driven games because we cannot predict the level and timing of large jackpot levels for the twelve-month time span of a fiscal year.

Total revenue for the current 2025 fiscal year is projected at \$585.2 million and is budgeted for the 2026 fiscal year at \$603.7 million. These estimates result in projected transfers to the state for FYE June 30, 2025, of \$180.8 million and budgeted transfers of \$186.8 million for FYE June 30, 2026.

The operating budget is focused on the funding of prize structures for our games, providing steady and adequate compensation to our retailers, supporting our games and our retailers through advertising and marketing programs,

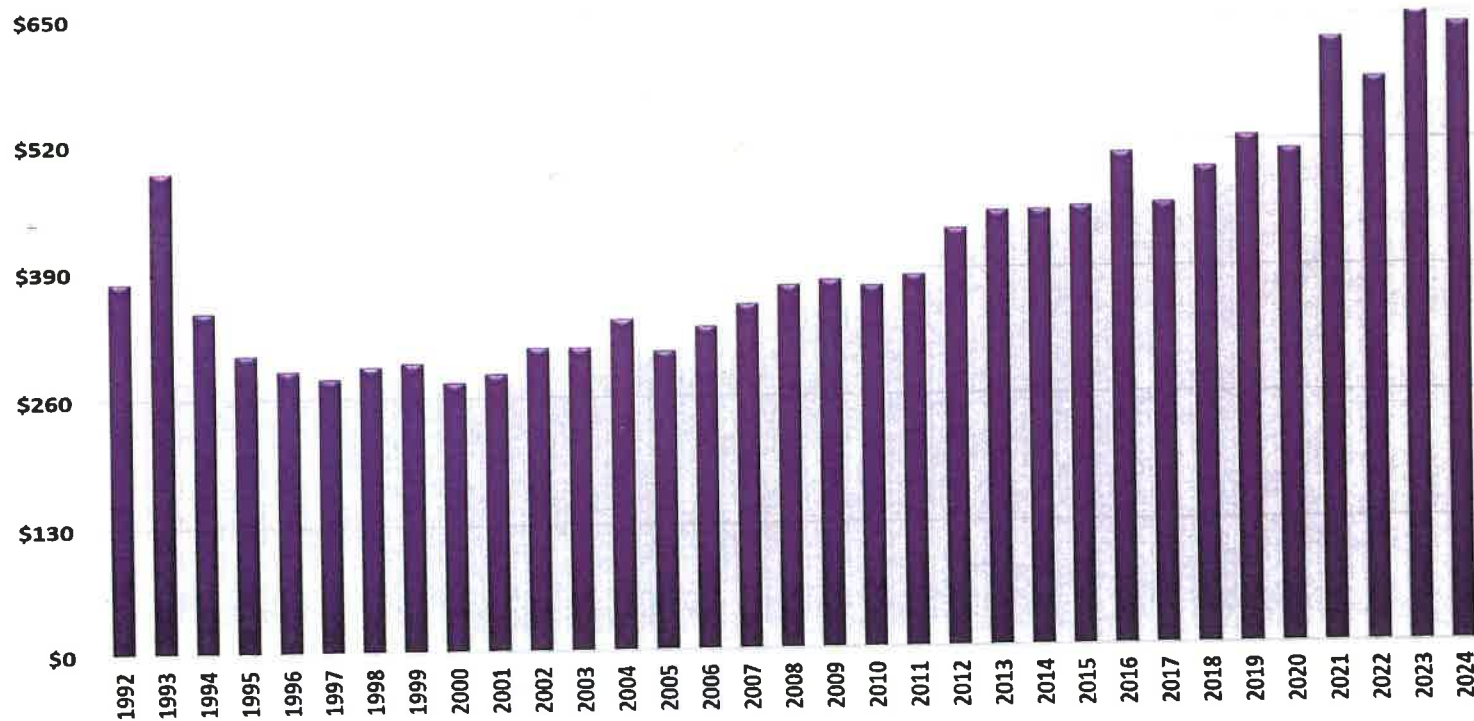
operating efficiently, maintaining competitive salaries and benefits for our employees, and providing training and professional development for our workforce.

The estimated revenue, expenses, and transfer to the state result in a balanced budget for your review and approval.

Graphical presentations of historical Lottery sales and transfers to the state are presented below for informational purposes.

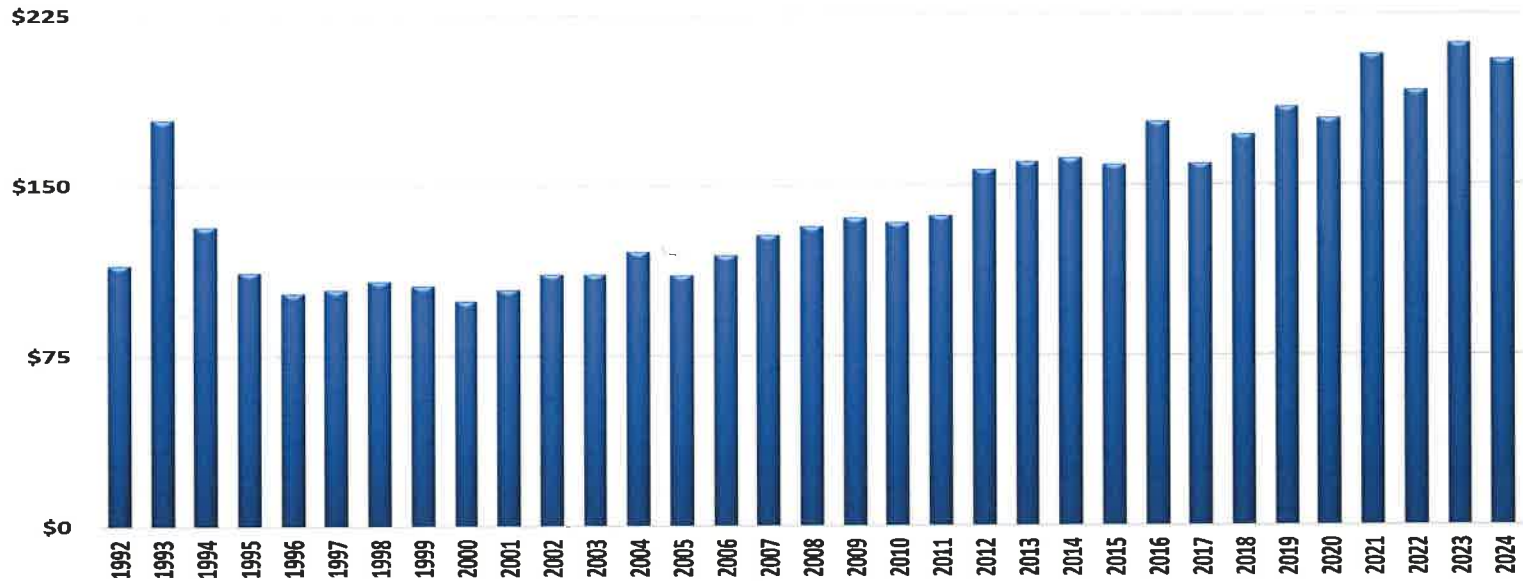
# History of Total Sales

(in \$millions)



# History of State Transfers

(in \$millions)



We have prepared a comprehensive package with financial comparisons and narrative explanations. The sections of our plan are listed in the table of contents. We are committed to providing thorough and relevant financial information to be used in the budget decision-making process. Should additional information or explanations become necessary please feel free to contact us.

Respectfully submitted,

LOUISIANA LOTTERY CORPORATION

*Rose J. Hudson*

Rose J. Hudson (Mar 5, 2025 16:05 CST)

Rose J. Hudson  
President and CEO

**LOUISIANA LOTTERY CORPORATION  
FINANCIAL PLAN  
FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

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**Louisiana Lottery Corporation  
Income Statement  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>% of Revenue</u>	<u>Projected 6/30/2025</u>	<u>% of Revenue</u>	<u>Budgeted 6/30/2026</u>	<u>% of Revenue</u>	<u>*Variance Increase (Decrease)</u>
<b>Revenue</b>							
<b>Ticket Sales</b>							
Instant							
Instant- Scratch-Off	\$311,661,600	48.49%	\$318,000,000	54.34%	\$320,000,000	53.00%	\$2,000,000
Instant- Fastplay	15,345,415	2.39%	12,250,000	2.09%	13,000,000	2.15%	750,000
Total Instant	<u>327,007,015</u>	<u>50.87%</u>	<u>330,250,000</u>	<u>56.44%</u>	<u>333,000,000</u>	<u>55.16%</u>	<u>2,750,000</u>
Draw-Style							
<i>Jackpot Games</i>							
Powerball	90,054,759	14.01%	51,600,000	8.82%	60,000,000	9.94%	8,400,000
Mega Millions	51,165,484	7.96%	43,700,000	7.47%	45,000,000	7.45%	1,300,000
Lotto	21,705,317	3.38%	17,775,000	3.04%	18,000,000	2.98%	225,000
Easy 5	7,961,937	1.24%	7,425,000	1.27%	7,800,000	1.29%	375,000
<i>Daily Games</i>							
Pick 3	72,289,837	11.25%	67,500,000	11.54%	69,500,000	11.51%	2,000,000
Pick 4	57,047,680	8.88%	52,000,000	8.89%	55,500,000	9.19%	3,500,000
Pick 5	12,383,527	1.93%	12,700,000	2.17%	13,200,000	2.19%	500,000
Total Draw-Style	<u>312,608,541</u>	<u>48.63%</u>	<u>252,700,000</u>	<u>43.18%</u>	<u>269,000,000</u>	<u>44.56%</u>	<u>16,300,000</u>
<b>Total Ticket Sales</b>	<b><u>639,615,556</u></b>	<b><u>99.51%</u></b>	<b><u>582,950,000</u></b>	<b><u>99.62%</u></b>	<b><u>602,000,000</u></b>	<b><u>99.71%</u></b>	<b><u>19,050,000</u></b>
<b>Other Revenue</b>							
Interest Income	2,963,423	0.46%	2,202,000	0.38%	1,722,000	0.29%	(480,000)
Net (Decr.) Incr. In Fair Value	47,302	0.01%	0	0.00%	0	0.00%	0
Retailer License Fees	6,725	0.00%	10,000	0.00%	10,000	0.00%	0
Retailer Security Deposits	2,690	0.00%	0	0.00%	0	0.00%	0
Miscellaneous Revenue	8	0.00%	0	0.00%	0	0.00%	0
Gain-Asset Disposals	130,497	0.02%	0	0.00%	0	0.00%	0
Total Other Revenue	<u>3,150,645</u>	<u>0.49%</u>	<u>2,212,000</u>	<u>0.38%</u>	<u>1,732,000</u>	<u>0.29%</u>	<u>(480,000)</u>
<b>Total Revenue</b>	<b><u>\$642,766,201</u></b>	<b><u>100.00%</u></b>	<b><u>\$585,162,000</u></b>	<b><u>100.00%</u></b>	<b><u>\$603,732,000</u></b>	<b><u>100.00%</u></b>	<b><u>\$18,570,000</u></b>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Louisiana Lottery Corporation  
Income Statement  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>% of Revenue</u>	<u>Projected 6/30/2025</u>	<u>% of Revenue</u>	<u>Budgeted 6/30/2026</u>	<u>% of Revenue</u>	<u>*Variance Increase (Decrease)</u>
<b>Expenses</b>							
<b>Prize Expense</b>							
Instant- Scratch-Off	\$203,637,937	31.68%	\$204,315,000	34.92%	\$205,600,000	34.05%	\$1,285,000
Instant- Fastplay	10,668,412	1.66%	8,453,000	1.44%	9,100,000	1.51%	647,000
Draw-Style	<u>155,778,845</u>	<u>24.24%</u>	<u>126,082,000</u>	<u>21.55%</u>	<u>134,228,000</u>	<u>22.23%</u>	<u>8,146,000</u>
Total Prize Expense	<u>370,085,194</u>	<u>57.58%</u>	<u>338,850,000</u>	<u>57.91%</u>	<u>348,928,000</u>	<u>57.80%</u>	<u>10,078,000</u>
Retailer Compensation	<u>35,699,016</u>	<u>5.55%</u>	<u>33,228,000</u>	<u>5.68%</u>	<u>34,314,000</u>	<u>5.68%</u>	<u>1,086,000</u>
<b>Operating Expenses</b>							
<b>Direct Expenses</b>							
Lottery System Vendor Fees	5,700,725	0.89%	4,183,000	0.71%	4,628,000	0.77%	445,000
Cost of Scratch-Off Tickets	3,726,593	0.58%	3,793,000	0.65%	3,816,000	0.63%	23,000
Courier Service	<u>969,867</u>	<u>0.15%</u>	<u>1,272,000</u>	<u>0.22%</u>	<u>1,280,000</u>	<u>0.21%</u>	<u>8,000</u>
Total Direct Expenses	<u>\$10,397,185</u>	<u>1.62%</u>	<u>\$9,248,000</u>	<u>1.58%</u>	<u>\$9,724,000</u>	<u>1.61%</u>	<u>\$476,000</u>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Louisiana Lottery Corporation  
Income Statement  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>% of Revenue</u>	<u>Projected 6/30/2025</u>	<u>% of Revenue</u>	<u>Budgeted 6/30/2026</u>	<u>% of Revenue</u>	<u>*Variance Increase (Decrease)</u>
<b>General Operating Expenses</b>							
Advertising	\$7,218,978	1.12%	\$7,250,000	1.24%	\$7,250,000	1.20%	\$0
Contract Labor	306,972	0.05%	325,000	0.06%	325,000	0.05%	0
Depreciation	318,972	0.05%	330,000	0.06%	410,000	0.07%	80,000
Equipment Lease	45,205	0.01%	48,000	0.01%	48,000	0.01%	0
Insurance	911,908	0.14%	988,000	0.17%	1,136,000	0.19%	148,000
Loss on Disposal of Assets	13,547	0.00%	0	0.00%	0	0.00%	0
Postage	38,359	0.01%	40,000	0.01%	40,000	0.01%	0
Professional Fees (page 15)	439,665	0.07%	539,000	0.09%	601,000	0.10%	62,000
Lease Amortization	498,086	0.08%	561,000	0.10%	578,000	0.10%	17,000
Repairs & Maintenance	527,849	0.08%	525,000	0.09%	525,000	0.09%	0
Salaries and Benefits (page 9)	9,358,928	1.46%	10,482,000	1.79%	10,935,000	1.81%	453,000
Supplies (page 12)	360,575	0.06%	453,000	0.08%	463,000	0.08%	10,000
Communications Network	119,584	0.02%	110,000	0.02%	110,000	0.02%	0
Telephone	99,993	0.02%	112,000	0.02%	112,000	0.02%	0
Information Technology	295,529	0.05%	334,000	0.06%	372,000	0.06%	38,000
Travel (page 10)	91,872	0.01%	130,000	0.02%	130,000	0.02%	0
Uncollectible Accounts	67,253	0.01%	50,000	0.01%	50,000	0.01%	0
Utilities	149,894	0.02%	175,000	0.03%	175,000	0.03%	0
Other General & Admin. (page 4)	778,487	0.12%	619,000	0.11%	698,000	0.12%	79,000
<b>Total Gen Operating Expenses</b>	<u>21,641,656</u>	<u>3.37%</u>	<u>23,071,000</u>	<u>3.94%</u>	<u>23,958,000</u>	<u>3.97%</u>	<u>887,000</u>
<b>Total All Operating Expenses</b>	<u>32,038,841</u>	<u>4.98%</u>	<u>32,319,000</u>	<u>5.52%</u>	<u>33,682,000</u>	<u>5.58%</u>	<u>1,363,000</u>
<b>Net Income</b>	<b>204,943,150</b>	<b>31.88%</b>	<b>180,765,000</b>	<b>30.89%</b>	<b>186,808,000</b>	<b>30.94%</b>	<b>6,043,000</b>
Payments to State Treasury	204,831,766	31.87%	180,765,000	30.89%	186,808,000	30.94%	6,043,000
<b>(Decrease) Increase in Retained Earnings</b>	<u><u>111,384</u></u>	<u><u>0.02%</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>0</u></u>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts



**Louisiana Lottery Corporation  
Income Statement  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>% of Revenue</u>	<u>Projected 6/30/2025</u>	<u>% of Revenue</u>	<u>Budgeted 6/30/2026</u>	<u>% of Revenue</u>	<u>*Variance Increase (Decrease)</u>
<b>Other General &amp; Administrative Supporting Detail</b>							
Bank Charges	\$116,894	0.02%	\$114,000	0.02%	\$134,000	0.02%	\$20,000
Dues & Subscriptions	52,965	0.01%	55,000	0.01%	55,000	0.01%	0
Employee Training	10,198	0.00%	20,000	0.00%	20,000	0.00%	0
Seminars	50,193	0.01%	60,000	0.01%	60,000	0.01%	0
Services Purchased	545,391	0.08%	370,000	0.06%	429,000	0.07%	59,000
Taxes & Licenses	2,846	0.00%	0	0.00%	0	0.00%	0
<b>Total Other Gen. &amp; Admin.</b>	<b><u>\$778,487</u></b>	<b><u>0.12%</u></b>	<b><u>\$619,000</u></b>	<b><u>0.11%</u></b>	<b><u>\$698,000</u></b>	<b><u>0.12%</u></b>	<b><u>\$79,000</u></b>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Louisiana Lottery Corporation  
Summary of Means of Financing,  
Expenditures and Fund Balance  
For the Fiscal Years Ending as Shown**

<b>MEANS OF FINANCING</b>	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<u>*Variance Increase (Decrease)</u>
<b>Fees &amp; Self-Generated Revenues:</b>				
1) Licenses	\$9,415	\$10,000	\$10,000	\$0
2) Sales of Goods and Services	639,615,556	582,950,000	602,000,000	19,050,000
3) Other (Penalties and Misc. Revenue)	8	0	0	0
4) Investment Income (Expense)	3,010,725	2,202,000	1,722,000	(480,000)
5) Gain on Disposal of Assets	130,497	0	0	0
<b>Total Means of Financing</b>	<u><b>\$642,766,201</b></u>	<u><b>\$585,162,000</b></u>	<u><b>\$603,732,000</b></u>	<u><b>\$18,570,000</b></u>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Louisiana Lottery Corporation  
Summary of Means of Financing,  
Expenditures and Fund Balance  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<u>*Variance Increase (Decrease)</u>
<b>EXPENDITURES (ACCRUAL BASIS)</b>				
<b>Salaries and Benefits: (page 9)</b>				
Salaries	\$6,796,384	\$7,884,000	\$8,051,000	\$167,000
Related Benefits	2,562,544	2,598,000	2,884,000	286,000
<b>Total Salaries and Benefits</b>	<u><b>9,358,929</b></u>	<u><b>10,482,000</b></u>	<u><b>10,935,000</b></u>	<u><b>453,000</b></u>
<b>Contract Labor-Board Members' Compensation (page 14)</b>	<b>138,710</b>	<b>143,266</b>	<b>145,000</b>	<b>1,734</b>
<b>Operating Expenses:</b>				
Travel (page 10)	91,872	130,000	130,000	0
Operating Services (page 11)	21,649,092	20,571,734	21,408,000	836,266
Supplies (page 12)	360,575	453,000	463,000	10,000
<b>Total Operating Expenses</b>	<u><b>22,101,539</b></u>	<u><b>21,154,734</b></u>	<u><b>22,001,000</b></u>	<u><b>846,266</b></u>
<b>Professional Services: (page 15)</b>				
Accounting	218,632	220,000	220,000	0
Research and Management Consulting	126,310	163,500	212,000	48,500
Legal	94,723	119,000	119,000	0
Other	0	36,500	50,000	13,500
<b>Total Professional Services</b>	<u><b>439,665</b></u>	<u><b>539,000</b></u>	<u><b>601,000</b></u>	<u><b>62,000</b></u>
<b>Other Charges: (page 13)</b>				
Prize Expense and Retailer Compensation	405,784,210	372,078,000	383,242,000	11,164,000
<b>TOTAL EXPENDITURES (ACCRUAL BASIS)</b>	<u><b>\$437,823,053</b></u>	<u><b>\$404,397,000</b></u>	<u><b>\$416,924,000</b></u>	<u><b>\$12,527,000</b></u>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Louisiana Lottery Corporation  
Summary of Means of Financing,  
Expenditures and Fund Balance  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<u>*Variance Increase (Decrease)</u>
<b>Net Income</b>	<b>\$204,943,148</b>	<b>\$180,765,000</b>	<b>\$186,808,000</b>	<b>\$6,043,000</b>
<b>Less Payments to State Treasury (required and surplus)</b>	<b>204,831,766</b>	<b>180,765,000</b>	<b>186,808,000</b>	<b>6,043,000</b>
<b>Fund Balance at Beginning of Year</b>	<b>12,128,345</b>	<b>12,239,727</b>	<b>12,239,727</b>	<b>0</b>
<b>Fund Balance at End of Year</b>	<b>12,239,727</b>	<b>12,239,727</b>	<b>12,239,727</b>	<b>0</b>
<b>Reservations of Fund Balance (page 8)</b>	<b>\$12,239,727</b>	<b>\$12,239,727</b>	<b>\$12,239,727</b>	<b>\$0</b>
<b>Nonaccrual Charges</b>				
Capital Expenditures (page 16)	2,370,223	930,000	930,000	0
<b>Total Nonaccrual Charges</b>	<b>\$2,370,223</b>	<b>\$930,000</b>	<b>\$930,000</b>	<b>\$0</b>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Specified Uses of Retained Earnings (Net Position)  
For the Fiscal Years Ending as Shown**

	<b>6/30/2024</b>	<b>Projected 6/30/2025</b>
<b>Specified Uses of Retained Earnings:</b>		
Land	\$1,542,415	\$1,542,415
Net Investment in Other Capital Assets	4,986,124	4,986,124
Retailer Security Deposits	197,417	197,417
Deposits	13,771	13,771
Litigation and Prize Reserve	5,500,000	5,500,000
Unallocated Balance (Actual Results/Budget Differences)		
<b>Total Retained Earnings</b>	<b>\$12,239,727</b>	<b>\$12,239,727</b>

**Louisiana Lottery Corporation  
Schedule of Salaries and Benefits  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>% of Salaries</u>	<u>Projected 6/30/2025</u>	<u>% of Salaries</u>	<u>Budgeted 6/30/2026</u>	<u>% of Salaries</u>	<u>*Variance Increase (Decrease)</u>
<b>Employees-Permanent Positions (page 18)</b>	<b>118</b>		<b>116</b>		<b>116</b>		<b>0</b>
Salaries at Full Employment	\$7,892,514		\$8,043,802		\$8,315,800		\$271,998
Turnover and Open Positions	(1,168,038)		(226,802)		(331,800)		(104,998)
Overtime Wages	5,358		0		0		0
Deputies for Drawings Security	66,550		67,000		67,000		0
<b>Total Salaries</b>	<b>6,796,384</b>		<b>7,884,000</b>		<b>8,051,000</b>		<b>167,000</b>
State Retirement Contributions	43,764	0.64%	43,000	0.55%	44,720	0.56%	1,720
Supplemental Retirement Plan Expense	561,352	8.26%	346,896	4.40%	354,244	4.40%	7,348
Basic Retirement Plan Expense	323,470	4.76%	378,432	4.80%	386,448	4.80%	8,016
457(b) Retirement Plan Expense	226,624	3.33%	271,998	3.45%	277,760	3.45%	5,762
Vacation Expense Accruals	12,537	0.18%	0	0.00%	0	0.00%	0
Medicare Tax	96,345	1.42%	110,200	1.40%	113,194	1.41%	2,994
State Unemployment Tax	749	0.01%	2,365	0.03%	2,079	0.03%	(286)
Insurance-Health, Dental, Vision	1,201,132	17.67%	1,347,109	17.09%	1,603,635	19.92%	256,526
Insurance- Life	49,125	0.72%	49,000	0.62%	50,960	0.63%	1,960
Insurance-Disability	47,446	0.70%	49,000	0.62%	50,960	0.63%	1,960
<b>Total Benefits</b>	<b>2,562,544</b>	<b>37.70%</b>	<b>2,598,000</b>	<b>32.95%</b>	<b>2,884,000</b>	<b>35.82%</b>	<b>286,000</b>
<b>Total Salaries and Benefits</b>	<b>\$9,358,928</b>		<b>\$10,482,000</b>		<b>\$10,935,000</b>		<b>\$453,000</b>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts.

**Louisiana Lottery Corporation  
Schedule of Operating Expenses  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<u>*Variance Increase (Decrease)</u>
<b>Travel</b>				
In-State:				
Administrative	\$2,359	\$3,338	\$3,338	\$0
Conference and Conventions	1,565	2,214	2,214	0
Field and Board Travel	<u>16,188</u>	<u>22,906</u>	<u>22,906</u>	<u>0</u>
Total In-State	20,112	28,458	28,458	0
Out-of-State:				
Conference and Conventions	<u>63,883</u>	<u>90,395</u>	<u>90,395</u>	<u>0</u>
Total Out-of-State	63,883	90,395	90,395	0
Total Mileage Reimbursement	<u>7,877</u>	<u>11,147</u>	<u>11,147</u>	<u>0</u>
<b>Total Travel</b>	<u><u>\$91,872</u></u>	<u><u>\$130,000</u></u>	<u><u>\$130,000</u></u>	<u><u>\$0</u></u>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts.

**Louisiana Lottery Corporation  
Schedule of Operating Expenses  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<b>*Variance Increase (Decrease)</b>
<b>Operating Services</b>				
<b>Direct Expenses ***</b>				
Lottery System Vendor Fees	\$5,700,725	\$4,183,000	\$4,628,000	\$445,000
Cost of Scratch-Off Tickets	3,726,593	3,793,000	3,816,000	23,000
Courier Service	969,867	1,272,000	1,280,000	8,000
<b>Total Direct Expenses</b>	<u><b>10,397,185</b></u>	<u><b>9,248,000</b></u>	<u><b>9,724,000</b></u>	<u><b>476,000</b></u>
<b>General Operating Expenses</b>				
Advertising	7,218,978	7,250,000	7,250,000	0
Contract Labor	168,262	181,734	180,000	(1,734)
Depreciation	318,972	330,000	410,000	80,000
Equipment Lease	45,205	48,000	48,000	0
Insurance	911,908	988,000	1,136,000	148,000
Loss on Disposal of Assets	13,547	0	0	0
Postage	38,359	40,000	40,000	0
Lease Amortization	498,086	561,000	578,000	17,000
Repairs & Maintenance	527,849	525,000	525,000	0
Communications Network	119,584	110,000	110,000	0
Telephone	99,993	112,000	112,000	0
Information Technology	295,529	334,000	372,000	38,000
Uncollectible Accounts	67,253	50,000	50,000	0
Utilities	149,894	175,000	175,000	0
Bank Charges	116,894	114,000	134,000	20,000
Dues & Subscriptions	52,965	55,000	55,000	0
Employee Training	10,198	20,000	20,000	0
Seminars	50,193	60,000	60,000	0
Services Purchased	545,391	370,000	429,000	59,000
Taxes & Licenses	2,846	0	0	0
<b>Total Gen Operating Exp.</b>	<u><b>11,251,906</b></u>	<u><b>11,323,734</b></u>	<u><b>11,684,000</b></u>	<u><b>360,266</b></u>
<b>Total All Operating Services</b>	<u><b>\$21,649,091</b></u>	<u><b>\$20,571,734</b></u>	<u><b>\$21,408,000</b></u>	<u><b>\$836,266</b></u>

\*\*\* These variable expenses fluctuate directly with lottery ticket sales.

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts



**Louisiana Lottery Corporation  
Schedule of Operating Expenses  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<u>*Variance Increase (Decrease)</u>
<b>Supplies</b>				
Printing	\$3,578	\$3,000	\$3,000	\$0
Office Supplies	34,708	30,000	30,000	0
Automotive Supplies	75,282	90,000	100,000	10,000
Scratch-Off Game Supplies- Dispensers and Delivery Bags	167,772	260,000	260,000	0
Draw-Style Game Supplies- Play Centers	3,954	0	0	0
Other Supplies	<u>75,281</u>	<u>70,000</u>	<u>70,000</u>	<u>0</u>
<b>Total Supplies</b>	<u><u>\$360,575</u></u>	<u><u>\$453,000</u></u>	<u><u>\$463,000</u></u>	<u><u>\$10,000</u></u>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts

**Louisiana Lottery Corporation  
Schedule of Other Charges  
For the Fiscal Years Ending as Shown**

	<u>6/30/2024</u>	<u>Projected 6/30/2025</u>	<u>Budgeted 6/30/2026</u>	<u>*Variance Increase (Decrease)</u>
<b>Other Charges</b>				
Prize Expense	\$370,085,194	\$338,850,000	\$348,928,000	\$10,078,000
Retailer Compensation	<u>35,699,016</u>	<u>33,228,000</u>	<u>34,314,000</u>	<u>1,086,000</u>
<b>Total Other Charges ***</b>	<b><u>\$405,784,210</u></b>	<b><u>\$372,078,000</u></b>	<b><u>\$383,242,000</u></b>	<b><u>\$11,164,000</u></b>

\*\*\* These variable expenses fluctuate directly with lottery ticket sales.

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts.

**Louisiana Lottery Corporation  
Compensation of Board Members  
For the Fiscal Years Ending as Shown**

	<u>Statutory Authority For Payment</u>	<u>Authorized Per Diem Rate Per Meeting</u>	<u>What Other Expenses Are Paid With The Exception of Travel (Itemize Type and Amount)</u>	<u>06/30/24</u>	<u>Projected 06/30/25</u>	<u>Budgeted 06/30/26</u>	<u>*Variance Increase (Decrease)</u>
<b><u>Board Members:</u></b>							
Thomas E. Brumfield	R.S. 47:9004(D)	N/A	Annual Salary 15,000	15,000	15,000	15,000	0
Whalen A. Gibbs (Chairman effective June 23, 2023)	R.S. 47:9004(D)	N/A	Annual Salary 15,000/25,000	25,000	20,000	15,000	(5,000)
Anna M. Jones	R.S. 47:9004(D)	N/A	Annual Salary 15,000	15,000	15,000	15,000	0
Carmen T. Jones	R.S. 47:9004(D)	N/A	Annual Salary 15,000	15,000	15,000	15,000	0
Gail N. Mckay*	R.S. 47:9004(D)	N/A	Annual Salary 15,000	13,710	15,000	15,000	0
Cynthia H. Morrell**** To be determined	R.S. 47:9004(D)	N/A	Annual Salary 15,000	15,000	10,000 5,000	15,000	(10,000) 10,000
Dan W. Morrish	R.S. 47:9004(D)	N/A	Annual Salary 15,000	15,000	15,000	15,000	0
Michael J Parenton **(Chairman effective January 1, 2025)	R.S. 47:9004(D)	N/A	Annual Salary 15,000/25,000		18,266	25,000	6,734
E. Sheridan Shamburg	R.S. 47:9004(D)	N/A	Annual Salary 15,000	15,000	15,000	15,000	0
Sean E. Wells***	R.S. 47:9004(D)	N/A	Annual Salary 15,000	10,000			0
Total Board Members: 9							
<b>Total Compensation</b>				<b>\$138,710</b>	<b>\$143,266</b>	<b>\$145,000</b>	<b>\$1,734</b>

\*Term began August 2, 2023

\*\*Term began August 13, 2024

\*\*\*Term ended February 29, 2024

\*\*\*\*Term expires no later than March 1, 2025

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts.

**Louisiana Lottery Corporation**  
**Detail of Professional Service Contracts**  
**For the Fiscal Years Ending as Shown**

<u>Contractor - Purpose of Contract</u>	<u>06/30/24</u>	<u>Projected 06/30/25</u>	<u>Budgeted 06/30/26</u>	<u>*Variance Increase (Decrease)</u>
Attorney General or other agreed upon counsel				
- retainer fee (Attorney General)	\$88,875	\$89,000	\$89,000	\$0
- legal fees (Phelps Dunbar, LLP)	5,848	30,000	30,000	0
GLI Capital Group				
- instant ticket printing audit services	4,000	4,000	4,000	0
Emergent Method				
- strategic planning consulting				0
NASPL Standards Institute/TheOpen Group- certification of standards		6,000	6,000	0
Office of Legislative Auditor - financial and compliance audit/ observations of on-line drawings	218,632	220,000	220,000	0
Postlethwaite and Netterville-retirement plan review				0
P&N Technologies- network security audit		50,000	50,000	0
Vinformatix-data analytics modeling	54,478	60,000	60,000	0
Architect- design for Headquarters renovation	59,091			0
AIM Technologies-workflow automation	8,741	30,000	30,000	0
Compensation Resources-compensation market study			35,000	35,000
Greenskies Analytics-audit analytics design and consulting		13,500	27,000	13,500
To be determined - business consulting services		36,500	50,000	13,500
<b>Total Professional Service Contracts</b>	<b>\$439,665</b>	<b>\$539,000</b>	<b>\$601,000</b>	<b>\$62,000</b>

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts.

**Louisiana Lottery Corporation  
Schedule of Acquisitions  
For the Fiscal Years Ending as Shown**

<u>Description of Capital Expenditures</u>	<u>06/30/24</u>	<u>Projected 06/30/25</u>	<u>Budgeted 06/30/26</u>	<u>*Variance Increase (Decrease)</u>
Land and Buildings	\$1,382,302	\$450,000	\$450,000	\$0
Automotive	245,095	280,000	380,000	100,000
Office (Furniture, Fixtures & Equipment)	735,858			0
Communications Software & Equipment				0
Data Processing Software & Equipment	6,968	150,000	50,000	(100,000)
Other		50,000	50,000	0
<b>Total Acquisitions</b>	<b>\$2,370,223</b>	<b>\$930,000</b>	<b>\$930,000</b>	<b>\$0</b>

Detail on page 17

\* The variance column represents the difference between budgeted 6/30/26 and projected 6/30/25 amounts.

**Louisiana Lottery Corporation  
Schedule of Acquisitions  
June 30, 2026 Financial Plan**

<b>Automotive</b>	
Vehicle Replacements for Field Staff	\$380,000
<b>Building and Leasehold Costs</b>	450,000
<b>Data Processing Software and Equipment</b>	
Computer, Devices, Equipment, and Software Replacements	50,000
<b>Other</b>	
Contingency	<u>50,000</u>
<b>Total Budgeted Capital Acquisitions</b>	<u><u>\$930,000</u></u>

**Louisiana Lottery Corporation**  
**Financial Plan for the Fiscal Year Ending June 30, 2026**  
**Personnel Table (LA R.S. 47:9010 A.(7))**

<b>Status</b>	<b>Position Title</b>	<b>Current Fiscal Year Ending June 30, 2025</b>	<b>Estimated Performance Increase 4.00%</b>	<b>Budgeted Fiscal Year Ending June 30, 2026</b>
Filled	President	347,170	-	347,170
Filled	Senior Vice President and Secretary - Treasurer	207,827	8,313	216,140
Filled	Senior Vice President and General Counsel	178,569	7,143	185,712
Filled	Vice President of Sales	169,340	6,774	176,114
Filled	Vice President of Finance and Controller	165,700	6,628	172,328
Filled	Vice President of Information Systems	164,741	6,590	171,330
Filled	Vice President of Marketing	151,318	6,053	157,371
Filled	Vice President of Internal Audit	149,263	5,971	155,234
Filled	Vice President of Security & Compliance	147,787	5,911	153,699
Filled	Vice President of Human Resources	134,091	5,364	139,455
Filled	Director of Finance	115,096	4,604	119,699
Open	Vice President & Deputy General Counsel	119,374	-	119,374
Filled	Director of Systems Programming	111,016	4,441	115,456
Filled	Director of Products	110,542	4,422	114,963
Filled	Director of Information Technology	110,527	4,421	114,948
Filled	Art Director	109,223	4,369	113,592
Filled	Broadcast Producer	102,549	4,102	106,650
Filled	Sales Operations Director - Baton Rouge	102,306	4,092	106,398
Filled	Director of Communications	99,632	3,985	103,617
Filled	Network Security Administrator	91,103	3,644	94,747

**Louisiana Lottery Corporation**  
**Financial Plan for the Fiscal Year Ending June 30, 2026**  
**Personnel Table (LA R.S. 47:9010 A.(7))**

<b>Status</b>	<b>Position Title</b>	<b>Current Fiscal</b>	<b>Estimated</b>	<b>Budgeted Fiscal</b>
		<b>Year Ending</b>	<b>Performance</b>	<b>Year Ending June</b>
		<b>June 30, 2025</b>	<b>Increase</b>	<b>30, 2026</b>
			<b>4.00%</b>	
Filled	Regional Manager Monroe	85,656	3,426	89,082
Filled	Regional Sales Manager - New Orleans	85,449	3,418	88,866
Filled	Regional Sales Manager - Alexandria	85,449	3,418	88,866
Filled	Accounts Receivable & Procurement Manager	85,446	3,418	88,864
Filled	Corporate Accounts Representative	81,678	3,267	84,946
Filled	Computer Operations Supervisor	81,233	3,249	84,482
Filled	Regional Sales Manager - Lafayette	79,322	3,173	82,494
Filled	Senior Accountant	77,191	3,088	80,279
Open	Data Base Analyst	80,148	-	80,148
Filled	Distribution - Promotional Logistics Manager	72,670	2,907	75,576
Filled	Systems Administrator	68,554	2,742	71,297
Filled	Senior Internal Auditor	67,047	2,682	69,729
Open	Executive Administrative Assistant	68,874	-	68,874
Open	Accounting Specialist	68,874	-	68,874
Filled	Sales Representative - Alexandria	62,357	2,494	64,851
Filled	Prize Payment Manager	62,118	2,485	64,603
Filled	Accounting & Payroll Associate	62,029	2,481	64,510
Filled	Sales Representative - Shreveport	60,995	2,440	63,435
Filled	Sales Representative - Baton Rouge	59,955	2,398	62,353
Filled	Sales Representative - Lafayette	59,934	2,397	62,332



**Louisiana Lottery Corporation**  
**Financial Plan for the Fiscal Year Ending June 30, 2026**  
**Personnel Table (LA R.S. 47:9010 A.(7))**

<b>Status</b>	<b>Position Title</b>	<b>Current Fiscal</b>	<b>Estimated</b>	<b>Budgeted Fiscal</b>
		<b>Year Ending</b>	<b>Performance</b>	<b>Year Ending June</b>
		<b>June 30, 2025</b>	<b>Increase</b>	<b>30, 2026</b>
			<b>4.00%</b>	
Filled	Executive Administrative Assistant	59,564	2,383	61,947
Filled	Accounting Specialist	59,246	2,370	61,616
Filled	Sales Representative - Lafayette	59,109	2,364	61,473
Filled	Sales Representative - Lafayette	58,702	2,348	61,050
Filled	Sales Representative - New Orleans	58,491	2,340	60,830
Filled	Sales Representative - New Orleans	58,491	2,340	60,830
Filled	Sales Representative - Lafayette	58,491	2,340	60,830
Filled	Sales Representative - Monroe	58,491	2,340	60,830
Filled	Sales Representative - Monroe	58,491	2,340	60,830
Filled	Sales Representative - Shreveport	58,491	2,340	60,830
Filled	Accounting & Payroll Associate	58,240	2,330	60,570
Filled	Sales Representative - Lafayette	57,800	2,312	60,112
Filled	Internal Auditor	57,703	2,308	60,011
Open	Internal Auditor	59,729	-	59,729
Open	Senior Communication Specialist	59,729	-	59,729
Open	Sales Representative - Baton Rouge	59,729	-	59,729
Open	Sales Representative - Alexandria	59,729	-	59,729
Open	Sales Representative - Monroe	59,729	-	59,729
Filled	Video Editor	57,101	2,284	59,385
Filled	Sales Representative - New Orleans	57,005	2,280	59,285

**Louisiana Lottery Corporation**  
**Financial Plan for the Fiscal Year Ending June 30, 2026**  
**Personnel Table (LA R.S. 47:9010 A.(7))**

<b>Status</b>	<b>Position Title</b>	<b>Current Fiscal Year Ending June 30, 2025</b>	<b>Estimated Performance Increase 4.00%</b>	<b>Budgeted Fiscal Year Ending June 30, 2026</b>
Filled	Human Resource Representative	56,035	2,241	58,277
Filled	Sales Representative - New Orleans	55,423	2,217	57,640
Filled	Graphic Designer	55,243	2,210	57,452
Filled	DC Asst. Manager	55,220	2,209	57,428
Filled	Sales Representative - New Orleans	54,997	2,200	57,197
Filled	Sales Representative - Baton Rouge	54,997	2,200	57,197
Filled	Sales Representative - Monroe	54,997	2,200	57,197
Filled	Sales Representative - Lafayette	54,865	2,195	57,059
Filled	Community Relations Coordinator	54,596	2,184	56,780
Filled	Sales Representative - New Orleans	54,553	2,182	56,735
Filled	Sales Representative - New Orleans	54,553	2,182	56,735
Filled	Sales Representative - Baton Rouge	54,553	2,182	56,735
Filled	Sales Representative - Baton Rouge	54,553	2,182	56,735
Filled	Sales Representative - Shreveport	54,553	2,182	56,735
Filled	Software Quality Assurance Analyst	54,061	2,162	56,224
Filled	Marketing Coordinator	54,000	2,160	56,160
Filled	Sales Representative - Baton Rouge	53,823	2,153	55,976
Filled	Sales Representative - Alexandria	53,179	2,127	55,307
Open	Business Analyst Intern	53,169	-	53,169
Open	Communication Specialist	53,169	-	53,169

**Louisiana Lottery Corporation**  
**Financial Plan for the Fiscal Year Ending June 30, 2026**  
**Personnel Table (LA R.S. 47:9010 A.(7))**

<b>Status</b>	<b>Position Title</b>	<b>Current Fiscal Year Ending June 30, 2025</b>	<b>Estimated Performance Increase 4.00%</b>	<b>Budgeted Fiscal Year Ending June 30, 2026</b>
Filled	Senior Licensing Customer Service Representative	50,556	2,022	52,578
Filled	Billing and Accounts Receivable Customer Service Representative	49,529	1,981	51,510
Filled	Marketing Product Specialist	48,498	1,940	50,438
Filled	Communications Specialist	48,478	1,939	50,417
Filled	Special Investigator	48,478	1,939	50,417
Filled	Drawing & Administrative Support Coordinator	48,478	1,939	50,417
Filled	Special Investigator	48,478	1,939	50,417
Filled	Special Investigator	48,478	1,939	50,417
Filled	Administrative Coordinator	47,373	1,895	49,267
Filled	Compliance Coordinator	46,649	1,866	48,515
Open	Computer Operator	47,426	-	47,426
Filled	Regional Office Assistant - Alexandria	41,611	1,664	43,275
Filled	Regional Office Assistant - Shreveport	41,611	1,664	43,275
Filled	Software Quality Assurance Analyst	41,579	1,663	43,242
Filled	Retail Licensing Customer Service Representative	40,592	1,624	42,216
Filled	Prize Payment Customer Service Representative	38,716	1,549	40,265
Filled	Regional Office Assistant - Monroe	37,730	1,509	39,239
Filled	Prize Payment Customer Service Representative	37,227	1,489	38,716
Open	Regional Office Assistant - New Orleans	38,165	-	38,165
Filled	Regional Office Assistant - Shreveport	36,442	1,458	37,900

**Louisiana Lottery Corporation**  
**Financial Plan for the Fiscal Year Ending June 30, 2026**  
**Personnel Table (LA R.S. 47:9010 A.(7))**

<b>Status</b>	<b>Position Title</b>	<b>Current Fiscal</b>	<b>Estimated</b>	<b>Budgeted Fiscal</b>
		<b>Year Ending</b>	<b>Performance</b>	<b>Year Ending June</b>
		<b>June 30, 2025</b>	<b>Increase</b>	<b>30, 2026</b>
			<b>4.00%</b>	
Filled	Lead Warehouse Clerk	36,400	1,456	37,856
Filled	Warehouse Promotions Clerk	35,360	1,414	36,774
Filled	Warehouse Promotions Clerk	35,360	1,414	36,774
Filled	Computer Operator	35,054	1,402	36,456
Filled	Regional Office Assistant - New Orleans	34,798	1,392	36,190
Filled	Regional Office Assistant - Alexandria	34,798	1,392	36,190
Filled	Regional Office Assistant - Monroe	34,798	1,392	36,190
Filled	Warehouse/Mail Clerk	34,494	1,380	35,874
Filled	Regional Office Assistant - Lafayette	34,358	1,374	35,732
Filled	Regional Office Assistant - Lafayette	33,870	1,355	35,225
Filled	Regional Office Assistant - New Orleans	33,562	1,342	34,904
Filled	Regional Office Assistant - New Orleans	33,485	1,339	34,824
Filled	Warehouse/Mail Clerk	33,280	1,331	34,611
Open	Warehouse/Mail Clerk	34,420	-	34,420
Open	Warehouse/Mail Clerk	34,420	-	34,420
Filled	Backup Drawing Assistant	32,500	1,300	33,800
<b>Total Salaries</b>		<b>8,043,802</b>	<b>271,998</b>	<b>8,315,800</b>
<b>Number of Positions</b>		<b>116</b>		<b>116</b>

**Louisiana Lottery Corporation  
Financial Plan  
Budget Explanations  
For the Fiscal Year Ending June 30, 2026**

**Sales**

Sales for the fiscal year ending (FYE) June 30, 2024, of \$639.6 million were at the second-highest level ever in the thirty-three-year history of the Lottery. Projected sales for FYE 2025 decline to levels experienced in the 2021 and 2022 fiscal years mainly because of the lower frequency of large jackpots in draw-style games and inflationary pressures on consumers. The budget for FYE 2026 includes sales increases but remains conservative, especially for the jackpot-driven games.

Scratch-off sales are expected to increase because of the continued increase in prize payouts. Sales are projected at \$318 million for FYE 2025 and \$320 million for the budget year, FYE 2026.

FastPlay, an instant win game with tickets printed by the terminals at the retailer locations, was introduced in June of 2021 with a progressive jackpot feature added in January 2022. The prize payouts of this game are similar to the scratch-off games. This family of games is projected and budgeted to generate \$12.25 and \$13 million in sales, respectively.

The multi-state jackpot-driven games offered in Louisiana are Powerball and Mega Millions. Both games are similar in structure and prize offerings. Sales performance is very dependent on large jackpot levels. Jackpots have been lower in the current 2025 fiscal year than in the previous two fiscal years resulting in a decline in projected sales. Also, Mega Millions game changes, including enhanced prize offerings and a price point change from \$2 to \$5, will be implemented in April 2025. Jackpot levels and the resulting fluctuation in sales and the impact of the Mega Millions game changes cannot be reasonably predicted for a twelve-month fiscal year. Therefore, the FYE 2026 budget for both games is conservative.

The Lotto and Easy 5 games are smaller in-state jackpot-driven games. Sales are dependent on jackpot levels but not to the extent of the much larger multi-state games. Sales for both games should be stable for both years.

Sales for the Pick 3 and Pick 4 games have slightly declined in the current projected year because of lower-than-normal prize payouts and consumer inflationary pressures. Statistically, the fixed prize payouts will eventually balance back to normal levels, and we expect continued long-term steady growth of combined sales for the Pick 3, Pick 4, and Pick 5 daily numbers games.

**Louisiana Lottery Corporation  
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**Other Revenue**

Interest income is estimated based on projected investment balances and rate of return.

Funds are held by the Lottery in a commercial banking account and short-term U.S. government money market fund to finance daily operations. Yields for money market funds have decreased to approximately 4.25% in the current fiscal year as the Federal Reserve has lowered short-term interest rates in response to better inflation readings. Short-term investment earnings are projected at \$1.37 million and budgeted conservatively at \$900,000 million to account for the uncertainty of future interest rates.

The Lottery also holds an intermediate-term portfolio of U.S. government and agency securities. This portfolio's rate of return is in the 2.5% range. The estimated interest income generated by this investment strategy is \$829,000 in the current year and \$822,000 in the budget year.

The change in the fair value of investments is recorded to comply with governmental accounting standards. Since the Lottery holds most of its investments until maturity, the market fluctuations have a minimal impact on revenue received. No attempt is made to predict the market value changes for the budget year.

**Instant Prize Expense**

The average Scratch-off prize structure has increased from 69% in FYE 2024, to 69.5% in FYE 2025 fiscal year, and then to a budget of 69.75% for FYE 2026. These prize payout enhancements are possible because of the 2020 legislative change to the required minimum percentage of revenue transfer to the state and the effective use of the unclaimed prize pool.

For Scratch-off games, current and long-term projections indicate that the target funding of prizes at this 69.75% level during the budget year is approximately 64.25% from the operating budget and 5.50% from the unclaimed prizes pool. These prize structure and funding estimates may be adjusted during or at the end of the fiscal year because of actual financial

**Louisiana Lottery Corporation  
Financial Plan  
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For the Fiscal Year Ending June 30, 2026**

results and updated forecasts. Any adjustments could change the average prize structure percentage and the allocation of the funding of prize expense between the operating budget and the unclaimed prizes pool.

The 70% average prize structure for the instant FastPlay suite of games will be completely funded from the operating budget.

**Draw-style Prize Expense**

Draw-style prize expense for the Lotto and Powerball games is structured at 50% of sales. Pick 3, Pick 4, and Pick 5 have fixed prizes for the various levels of winnings. Prize expense for these games is based on historical and expected averages of 49%, 50%, and 50%, respectively. Actual prize expense for the year will vary depending on the number of drawings with high or low payouts. Prize expense may be adjusted to actual at the end of each fiscal year which may result in prize structure percentages higher or lower than the estimates included in the budget. The prize structure for Easy 5 is at 50% and at a 61% rate for the EZMatch instant-win feature included with this game. The Mega Millions game currently has a 50.5% prize structure. This percentage can increase or decrease if the funding requirement for game prize reserves is changed by the participating state lotteries.

**Retailer Compensation**

Retailer compensation consists of a sales commission for instant and draw-style ticket sales and various sales and prize cashing incentives. The total compensation is expected to remain at about 5.7% of total sales for the budget year.

**Lottery System Vendor Fees**

The lottery system vendor provides and maintains the retailer terminal network, the gaming computer system, and all related communication networks. The contractual compensation for these services is a commission rate of 2.6% of terminal-generated sales. In addition, the vendor provides various optional equipment and services. Total costs for these options

**Louisiana Lottery Corporation  
Financial Plan  
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For the Fiscal Year Ending June 30, 2026**

are expected to be \$150,000 in FYE 2025 and in FYE 2026. Vendor fees are reflected net of a weekly communication fee charged to all retailers.

**Cost of Scratch-off Tickets**

Under the terms of the Scratch-off ticket printing and related services contract, the Lottery's ticket printer is compensated at a rate of 1.155% of Scratch-off sales. Licensing fees for specialty games and printing options not included in the base price are provided at additional costs. We have included \$120,000 of these expenses in both the current and budget years.

**Courier Service**

Courier costs include the fees charged by carriers to deliver Scratch-off ticket packs to retailer locations. We have experienced inflationary increases in these costs in prior years and have projected and budgeted for some potential higher fees.

**Advertising**

Advertising expenses include media placement, production, point-of-sale production, publications, promotional merchandise, sports sponsorships, and special events. These costs are estimated at \$7.25 million in the current and budget years.

**Contract Labor**

Contract labor includes board member salaries and the use of temporary staffing agencies. These costs are expected to remain fairly constant.



**Louisiana Lottery Corporation  
Financial Plan  
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For the Fiscal Year Ending June 30, 2026**

**Depreciation**

Depreciation expense includes the spreading of the costs of capital expenditures over the estimated useful lives of the assets.

**Equipment Lease**

Copier, mailroom, and security system equipment lease costs are included in this item.

**Insurance**

This expense category includes premiums for business insurance. The policies purchased by the Lottery include coverage for directors and officer's liability, errors and omissions, crimes against the corporation, retirement plan fiduciary liability, cyber risk, standard automobile liability, general liability, worker's compensation claims, and property. The commercial insurance markets are very unpredictable and increases in premiums are usually driven by claims of the insured, losses incurred by the carriers because of catastrophic events, and the carrier's investment returns. Because we cannot predict the impact of these events or other factors that can potentially affect our insurance costs, the budget for FYE 2026 includes an estimated 15% increase in premiums for all policy renewals.

**Postage**

This line item includes all postage meter rates for routine business mailings and bulk mailings to retailers and players. Postage should remain at approximately \$40,000 in the budget year.

**Professional Fees**

These costs include legal fees, financial and compliance audit fees, and other professional service expenses. Explanations of these contractual costs are as follows:

**Louisiana Lottery Corporation  
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For the Fiscal Year Ending June 30, 2026**

- Legal fees are expected to remain consistent in the projected and budgeted years.
- Independent audit reviews of the Lottery's Scratch-off ticket printer are projected and budgeted at \$4,000.
- A quality assurance certification from the lottery industry's national association will cost \$6,000.
- The Legislative Auditor's fees for conducting financial and compliance audits and drawings observations should remain stable for both years.
- \$50,000 is included in in both years for a network security audit.
- Data analytics for optimum prize structures and other business decisions are planned for both years for \$60,000.
- Workflow automation projects are planned in 2026 at a cost of \$30,000.
- A compensation market study is budgeted for \$35,000.
- The projected and budget year includes the cost of audit analytics design and consulting.
- A business consulting contingency of \$50,000 is included to cover costs for any unanticipated needs.

**Lease Amortization**

This expense represents the total of the spreading of each lease's costs over the term of each lease. The Lottery leases five regional offices throughout the state to accommodate the customer service needs of retailers and players and leases a fleet of 40 vehicles for sales and security staff.

**Louisiana Lottery Corporation  
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For the Fiscal Year Ending June 30, 2026**

**Repairs and Maintenance**

Repairs and maintenance include software maintenance and support contracts, drawing machines maintenance and support, general repairs and maintenance on all equipment, automobiles, and facilities maintained by the Lottery, and janitorial services.

**Salaries and Benefits**

The variance in salaries and benefits is due to several factors. A 4% performance-based increase is included in the budgeted total for employee salaries. Normal employee turnover, the timing of filling open positions, and pay differences between new employees and incumbents, are reasons for total salary differences between the three years presented in this document. In addition, health, dental, and vision insurance premiums are budgeted to increase by 15%.

**Supplies**

This category includes expenses for Scratch-off ticket dispensers, Scratch-off ticket delivery bags, retailer play centers, office supplies, printing supplies, computer supplies, and fuel for the Lottery's fleet of vehicles.

**Communications Network and Telephone**

Communications network is the costs associated with the Lottery's computer network between headquarters, regional offices, and the distribution center. Telephone expenses include local and long-distance phone service for the Lottery's offices, 1-800 numbers, cellular phone fees, and company internet access.

**Louisiana Lottery Corporation  
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For the Fiscal Year Ending June 30, 2026**

**Information Technology**

Information technology costs are related to the Lottery's administrative system. Software, database management, computer network, website, and communications system services are included in this category. These services are provided by a third party through a technology infrastructure commonly referred to as the cloud. Over time this model eliminates the need for future major capital purchases of network servers and related equipment and substantial annual maintenance fees. Some additional capacity, firewall and monitoring services are planned in the budget year which will increase costs by approximately \$38,000.

**Travel**

This line item includes all in-state mileage reimbursement, hotel costs, meal reimbursements, and other business costs for employee meetings, board meetings, and educational training. In addition, out-of-state flight costs and other travel expenses for educational industry conferences and professional conferences are included in this category.

The business travel environment has been returning to normal over the past several years. Therefore, we are projecting and budgeting travel at an inflation-adjusted pre-pandemic level of \$130,000.

**Uncollectible Accounts**

This expense includes amounts due from Lottery retailers that are delinquent and not expected to be paid. The amount is reported net of recoveries from collection agencies. Average annual uncollectible accounts are about \$25,000. However, the amount and timing of these expenses are very unpredictable. Therefore, we are allocating \$50,000 for these potential costs in the projected and budget years.

**Utilities**

Electrical and other utility expenses are estimated at \$175,000 for both the current and budget years.

**Louisiana Lottery Corporation  
Financial Plan  
Budget Explanations  
For the Fiscal Year Ending June 30, 2026**

**Bank Charges**

These fees include charges for commercial treasury, investment management, and custodial services for the Lottery's bank accounts, electronic transaction processing, purchasing card processing, and investment portfolio holdings. The planned implementation of an electronic and mobile prize payment option for players will increase costs by approximately \$20,000 in the budget year.

**Dues and Subscriptions**

Dues include annual membership fees to national and international lottery associations, trade organizations, and professional associations. Subscriptions are payments for trade and professional periodicals, draw-style research tools, and other educational and research materials. These costs are expected to remain consistent with the current year.

**Employee Training and Seminars**

Employee training consists of group meetings conducted by outside instructors for training of sales, administrative, and professional staff. Seminars are fees paid for lottery industry conferences, professional conferences, or other trade or business gatherings for employee educational and training purposes.

**Services Purchased**

Expenses for retirement plan administration, payroll and human resources software services, accounting software support, shredding of unsold instant tickets, vehicle lease management fees, GPS fleet monitoring, cable television, email marketing, public relations monitoring services, community events setup, and collection agency fees are included in services purchased. Also, costs related to redesigning the Lottery's website and mobile app are included in the projected and budget years. These expenses increase in the budget year because of anticipated additional features for digital payments and a player account management system.

**Louisiana Lottery Corporation  
Financial Plan  
Summary of Capital Expenditure Requests  
For the Fiscal Year Ending June 30, 2026**

**Vehicle Replacements**

The Lottery has a fleet of 41 vehicles used mainly by field personnel in the Sales and Security Departments. Over the past few years, we have converted the fleet from owned vehicles to leased vehicles with outsourced fleet management to ensure vehicles can be provided to staff in a safe and cost-effective manner. Ten vehicles will be sold and replaced with new vehicles in the budget year at a total cost of \$380,000. Accounting rules require the leases to be listed as a capital lease.

**Building and Leasehold Costs**

The downtown headquarters in Baton Rouge and our distribution center in south Baton Rouge are both owned locations. We are responsible for all repairs and maintenance for these buildings. In addition, the Lottery is responsible for maintaining the interior walls and related structures for our five leased locations throughout the state. The repairs and maintenance expense line item in our operating budget covers the routine maintenance throughout the year. A portion of this capital budget request includes \$250,000 for potential major repairs.

The remaining \$200,000 of this request is for an upgraded rack storage system for scratch-off ticket pallets at our distribution center.

**Data Processing Software and Equipment**

This technology budget request includes replacements for obsolete laptops, devices, workstation computers, communications equipment, and software.

**Other**

To accommodate unexpected capital needs, the Lottery has budgeted \$50,000.

**Contract#2000683645  
Amendment #002**

**AMENDMENT TO  
CONSULTING SERVICES CONTRACT FOR THIRD PARTY ADMINISTRATION  
OF CLAIMS MANAGEMENT AND LOSS PREVENTION SERVICES  
BETWEEN THE OFFICE OF RISK MANAGEMENT  
AND SEDGWICK CLAIMS MANAGEMENT SERVICES INC.**

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**Amendment to Section 1 and addition of Section 44**

**Change From:**

**1. TERM OF CONTRACT**

This Contract shall begin August 1, 2022 and will end on July 31, 2025.

ORM may also exercise an option to extend for up to an additional two (2) years for a maximum contract term of five (5) years with all proper approvals and concurrence of the Contractor. Extension of the Contract beyond the initial three (3) year term requires approval by the Joint Legislative Committee on the Budget (JLCB).

Notwithstanding any other provision, this Contract and any amendments resulting from RFP#2021-ORM-TPA, shall not become effective until approved as required by statutes and regulations of the State of Louisiana (State).

**Change To**

**1. TERM OF CONTRACT**

This Contract shall begin August 1, 2022 and will end on **July 31, 2027**.

**ORM is exercising the option to extend the current contract for an additional two (2) years for a maximum contract term of five (5) years, with all proper approvals and concurrence of the Contractor. Extending the contract beyond the initial three (3) year term requires review and approval by the Joint Legislative Committee on the Budget (JLCB).**

Notwithstanding any other provision, this Contract and any amendments resulting from RFP#2021-ORM-TPA, shall not become effective until approved as required by statutes and regulations of the State of Louisiana (State).

**Contract#2000683645  
Amendment #002**

**Change From:**

**2. COMPENSATION AND MAXIMUM AMOUNT OF CONTRACT**

In consideration of the services required by this Contract, ORM hereby agrees to pay to Contractor a maximum of \$61,226,294.00 (sixty one million, two hundred twenty-six thousand, two hundred ninety-four dollars for the three-year term. In the event that the option to renew for an additional 2 (two) years is executed, a maximum of \$41,993,137.00 (forty one million, nine hundred ninety-three thousand, one hundred thirty-seven dollars) will be paid for the additional 2 (two) years.

Details are more fully set forth in Attachment B: Cost Schedule, Compensation Summary and Parts 1 through 5.

Notwithstanding any other provisions to the contrary, if ORM exercises the right to extend the Contract to include years 4 and 5, the cost schedule amounts for the years 4 and 5 shall be subject to further negotiation.

**Change To**

**2. COMPENSATION AND MAXIMUM AMOUNT OF CONTRACT**

In consideration of the services required by this Contract, ORM hereby agrees to pay to Contractor a maximum of **\$61,226,294.00 (sixty-one million, two hundred twenty-six thousand, two hundred ninety-four dollars) for the three-year term.**

With the option to renew, a maximum of **\$41,993,137.00 (forty one million, nine hundred ninety three thousand, one hundred thirty-seven dollars)** will be paid for the additional 2 (two) years.

Therefore the maximum amount of the contract is **\$103,219,431.00 (one hundred three million, two hundred nineteen thousand, four hundred thirty one dollars)** for the five year term.

Details are fully set forth in **Attachment B (approved with Amendment #001):** Compensation Summary, and Parts 1 through 5.

Notwithstanding any other provisions to the contrary, ORM is exercising the right to extend the Contract to include years 4 and 5.



**Contract#2000683645  
Amendment #002**

**Additional Terms and Conditions:**

**44. PROHIBITION OF COMPANIES THAT DISCRIMINATE AGAINST  
FIREARM AND AMMUNITION INDUSTRIES:**

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

**Contract#2000683645  
Amendment #002**

**Amendment to Attachment B- Compensation Summary Table**

**Change From:**

Compensation Summary					
	Year 1	Year 2	Year 3	Year 4	Year 5
Part 1 - Transition Planning & Implementatio	\$8				
Part 2 - Service Fees	\$13,492,453	\$13,694,840	\$13,900,262	\$14,108,765	\$14,320,396
Part 3 - Emergency Disaster Service Fees	\$5,899,415	\$5,914,529	\$5,930,049	\$5,946,107	\$5,962,165
Part 4 - Recovery Fees	\$729,000	\$729,000	\$729,000	\$729,000	\$729,000
Part 5 – Optional Services	\$15,834.00	\$95,238	\$96,666	\$98,116	\$99,588
Annual Totals	\$20,136,710	\$20,433,607	\$20,655,977	\$20,881,988	\$21,111,149
Proposal Total for the Initial 3-Year Contract Period:	\$61,226,294		Total for 5-Year Contract Period:		\$103,219,431
If ORM exercises the right to extend the contract to include years 4 and 5, the costs For years 4 and 5 shall be subject to further negotiation.					

**Change To:**

Compensation Summary					
	Year 1	Year 2	Year 3	Year 4	Year 5
Part 1 - Transition Planning & Implementation Fees	\$8				
Part 2 - Service Fees	\$13,492,453	\$13,694,840	\$13,900,262	<b>\$14,108,765</b>	<b>\$14,320,396</b>
Part 3 - Emergency Disaster Service Fees	\$5,899,415	\$5,914,529	\$5,930,049	<b>\$5,946,107</b>	<b>\$5,962,165</b>
Part 4 - Recovery Fees	\$729,000	\$729,000	\$729,000	<b>\$729,000</b>	<b>\$729,000</b>
Part 5 – Optional Services	\$15,834.00	\$95,238	\$96,666	<b>\$98,116</b>	<b>\$99,588</b>
Annual Totals	\$20,136,710	\$20,433,607	\$20,655,977	<b>\$20,881,988</b>	<b>\$21,111,149</b>
Proposal Total for the Initial 3-Year Contract Period:	\$61,226,294		<b>Total for 5-Year Contract Period:</b>		<b>\$103,219,431</b>

**ORM is exercising the right to extend the contract to include the costs for years 4 and 5.**


**Contract#2000683645  
Amendment #002**

This amendment contains all revised terms and conditions agreed upon by contracting parties.

**DONE AND SIGNED** on the dates indicated below.

**Sedgwick Claims Management  
Services, Inc.**

**State of Louisiana  
Office of Risk Management**

Signed by:  
  
7A4C57B8447044D...

**J. Edward Peel  
Vice President**

**Date Signed** 1/6/2025



**Marsha Pemble  
Interim State Risk Director**

**Date Signed** 1/6/2025

**State of Louisiana  
Division of Administration**

**Taylor Barras**

**Commissioner of Administration**

**Date Signed** \_\_\_\_\_

Office of State Procurement  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

December 17, 2024

TO: Marsha Pemble  
Interim State Risk Director  
Louisiana Division of Administration

FROM: Pamela Bartfay Rice, Esq., CPPO  
Assistant Director, Professional Contracts

RE: OSP Pre-Approval for JLCB  
Amendment #2 to contract – Sedgwick Claims Management Services, Inc.  
LaGov PO: 200683645

The above-referenced contract amendment has been reviewed by the Office of State Procurement. The documents comply with the State Procurement Code and are ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the contract amendment in accordance with La. R.S. 39:1615 (J), please return the "**Agency Memo to OSP After JLCB Approval**," along with the stamped contract from the JLCB.

**The contract amendment will not receive final approval by OSP until all appropriate approvals are received and each is submitted to OSP in LaGov and/or LESA, as applicable.**

If you should have any further questions/comments, please do not hesitate to contact me.

**CRIMINAL JUSTICE PRIORITY FUNDING COMMISSION RECOMMENDATIONS FOR GRANT AWARDS OR FUNDING**

JUVENILE ORIENTED PROJECTS			
Project Name	Working Panel Rating	Possible Rating	% of Points
1 New Jetson Center for Youth, East Baton Rouge Parish, LA	700	900	78%
2 Central Louisiana Juvenile Detention Center, Rapides Parish, LA	778	900	86%
3 Juvenile Construction Project, Jonesboro, LA	270	900	30%
4 River Parishes Regional Juvenile Detention Center, Thibodaux, LA	652	800	82%
5 Acadiana Regional Juvenile Detention District Juvenile Detention Facility, Location TBD	589	900	65%
6 Anchor Point Youth Center, Tickfaw, LA	262	900	29%
7.1 Lafayette Parish 17 Year Old Facility and Jail, Phase 1, Lafayette, LA (JUVENILE PORTION+INFRASTRUCTURE)	501	900	56%
8 Lafayette Regional Juvenile Detention Facility, Lafayette Regional Airport Property, Lafayette, LA	547	900	61%
9 Juvenile Justice Complex, Baker, LA (Potential Partnership - E. Baton Rouge, W. Baton Rouge, Iberville, Pointe Coupee)	579	900	64%
			Subtotal

Recommendation for Grant Award of Funding
\$ 16,000,000
\$ 37,978,880
\$ -
\$ 36,615,100
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 90,593,980

FUNDING/MEANS OF FINANCE			
Request from Fund	Capital Outlay	Other Means	Total Budget
\$ 47,381,580	\$ 21,333,860	\$ -	\$ 68,715,440
\$ 37,978,880	\$ 1,000,000	\$ -	\$ 38,978,880
\$ 26,345,665	\$ -	\$ -	\$ 26,345,665
\$ 36,615,100	\$ -	\$ -	\$ 36,615,100
\$ 62,051,750	\$ -	\$ -	\$ 62,051,750
\$ 6,870,000	\$ -	\$ -	\$ 6,870,000
\$ 61,003,723	\$ 16,749,999	\$ 5,583,334	\$ 83,337,056
\$ 46,940,100	\$ -	\$ -	\$ 46,940,100
\$ 74,473,500	\$ -	\$ -	\$ 74,473,500

ADULT & OTHER CRIMINAL JUSTICE PROJECTS			
Project Name	Working Panel Rating	Possible Rating	% of Points
10 Concordia Parish Sheriff's Office Detention Center, Ferriday, LA	529	900	59%
11 Tangipahoa Parish Jail Work Release Dormitory Construction and Infrastructure Upgrades, Amite City, LA	613	900	68%
12 Eunice Jail Renovation, Eunice, LA	519	900	58%
13 St. Landry Parish Correctional Center Addition, Opelousas, LA	612	900	68%
14 Crime Scene and Evidence Construction, Scott, LA (Supplemental Funding Request)	494	900	55%
15 Renovations to Narcotics Facility, Slidell, LA	486	900	54%
16 Caddo Correctional Center Work Release Building, Shreveport, LA	439	900	49%
7.2 Lafayette Parish 17 Year Old Facility and Jail, Phase 1, Lafayette, LA (ADULT PORTION+INFRASTRUCTURE)	458	900	51%
17 Work Release Facility Remodel / Expansion into full Detention Center, Walker, LA (Phase 1 / Phase 2)	584	900	65%
18 Integrated Criminal Justice Information System Policy Board (ICJIS), Statewide Initiative	n/a	n/a	n/a
			Subtotal

Recommendation for Grant Award of Funding
\$ 3,000,000
\$ 1,312,700
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 5,000,000
\$ 9,312,700

FUNDING/MEANS OF FINANCE			
Request from Fund	Capital Outlay	Other Means	Total Budget
\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
\$ 1,312,700	\$ -	\$ 145,800	\$ 1,458,500
\$ 1,216,480	\$ -	\$ -	\$ 1,216,480
\$ 8,000,000	\$ -	\$ -	\$ 8,000,000
\$ 2,150,374	\$ 1,641,708	\$ 716,770	\$ 4,508,852
\$ 319,894	\$ -	\$ -	\$ 319,894
\$ 1,208,006	\$ -	\$ -	\$ 1,208,006
\$ 104,482,600	\$ -	\$ -	\$ 104,482,600
\$ 25,106,340	\$ -	\$ -	\$ 25,106,340
\$ 5,000,000	\$ -	\$ -	\$ 5,000,000

Indicates recommended project / Initiative

<b>Total Recommend from Fund</b>	\$ 99,906,680
Fund Balance Remaining	\$ 93,320

<b>\$ 100,000,000</b>	<b>Total Available from Fund</b>
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# **Criminal Justice Priority Funding Commission Program**

Guidance



Adopted  
**August 19, 2024**

# **Criminal Justice Priority Funding Commission Program Guidance**

## *State Guidance*

- Act 587 of the 2024 Regular Session of the Louisiana Legislature
- Commission Members
  - Commissioner of Administration or Designee (Chairman)
  - President of the Senate or designee:
  - Senate Judiciary B member, appointed by Senate President:
  - Senate Finance member, appointed by Senate President:
  - Senate Revenue & Fiscal Affairs member, appointed by Senate President:
  - Speaker of the House of Representatives or designee:
  - House Admin Criminal Justice member, appointed by the Speaker:
  - House Appropriations member, appointed by the Speaker:
  - House Ways and Means member, appointed by the Speaker:
  - Secretary of the Department of Public Safety and Corrections or designee
  - Secretary of the Department of Revenue, or designee
  - One member appointed by the Governor
- Staff of the Commission
  - The staffs of the Senate, House of Representatives, and the Legislative Fiscal Office shall provide staff support and otherwise assist the Commission as required by the Commission.

## **Important Dates**

- August 1, 2024 – DOA shall submit proposed guidance (i.e. application requirements, application period dates, deadlines for submissions and approval; criteria for ratings; and a process for ensuring and prioritizing funding for projects in regions in this state lacking adequate resources and facilities for housing juveniles from those regions, etc.) to Commission for review and approval
- August 2024 – meeting of the Commission to review and approve DOA Guidance
- September 1, 2024 – DOA begins accepting applications for funding
- September 30, 2024 – DOA stops accepting applications for funding.
- October/November 2024 – The Working Panel will process and score those applications for presentation to the Commission at the next meeting. Commission will be called to meet to approve/recommend applications for funding to the Joint Legislative Committee on the Budget for final approval, date TBD.
- January 1, 2025 – DOA shall begin submitting a quarterly status update including a construction progress report for projects that received funding approval by JLCB.

## **Definitions**

<b>Commission</b>	Criminal Justice Priority Funding Commission
<b>Committee</b>	Joint Legislative Committee on the Budget
<b>DOA</b>	Division of Administration
<b>Fund</b>	Criminal Justice Priority Fund
<b>Program</b>	Criminal Justice Priority Funding Commission Program
<b>JLCB</b>	Joint Legislative Committee on the Budget
<b>The Act</b>	Act 587 of the 2024 Regular Session of the Louisiana Legislature
<b>OJJ</b>	Office of Juvenile Justice

### **Regional juvenile detention center authority**

Any regional juvenile detention center authority created in Title 15 of the Louisiana Revised Statutes of 1950 or as provided in criteria established in this guidance

## **Application Process**

Applications will be accepted via electronic submission to the Division of Administration. The applications will be reviewed by a working panel comprised of employees of the DOA and state and local public agencies or entities and stakeholders, based on documentation submitted and data available to the reviewing panel. The working panel will review and rate applications and develop funding recommendations for submittal to the Commission. All of the following applies to the application process:

### ***Eligible Applicants***

Non-state entities – for the design, construction, site purchase, refurbishment, site work, and other necessary items or materials for the building, repair, or refurbishment of fully operational juvenile detention centers to house both pre-adjudicated and post-adjudicated juveniles.

Office of Juvenile Justice - for the design, construction, site purchase, refurbishment, site work, and other necessary items or materials for the building, immediate & necessary repair, or refurbishment of fully operational juvenile detention centers to house both pre-adjudicated and post-adjudicated juveniles.

Non-state entities – for the design, construction, site purchase, refurbishment, site work, and other necessary items or materials for the building, repair, or refurbishment of adult correctional and detention facilities.

Parish Sheriffs – for the design, construction, site purchase, refurbishment, site work, and other necessary items or materials for the building, repair, or refurbishment of necessary law enforcement facilities in the custody and control of the sheriff.

Department of Public Safety and Corrections – for the design, construction, site purchase, refurbishment, site work, and other necessary items or materials for the building, repair, or refurbishment of adult correctional and detention facilities.

Non-state entities and state entities – for other criminal justice priorities, including but not limited to statewide or regional crime labs for repairs, construction, or equipment necessary to fully operate such entities; immediate and necessary funding to the Integrated Criminal Justice Information System Policy Board as well as to the relevant state and local public entities for the purpose of facilitating the statewide integration of data and information necessarily generated by and shared across law enforcement, court systems, and statewide databases in this state; and other criminal justice funding priorities as deemed appropriate and necessary by the commission.



### ***Eligible Activities***

Guidance has aligned the use of these funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Criminal Justice Priority Funding Commission Program.

The following are types of projects that are eligible under this program:

- Acquisition, planning and construction of new facilities
- Planning and construction of repairs, renovations or additions to existing facilities
- Funding for the Integrated Criminal Justice Information System Policy Board
- Funding for the statewide integration of data and information
- Priorities of the Commission

### ***Projects Included in the Capital Outlay Act (House Bill 2)***

Capital Outlay projects that meet the intent of the Program may be considered for funding through the Program. Although HB 2 projects are not required to apply by the Act, additional information can be requested by the Division of Administration (DOA) in order for the working panel to review the projects. Applicant will receive notification of when to provide any required additional information. When all additional information is provided by the applicant, the working panel will begin the review process.

### ***Commission***

DOA will provide the working panel's ratings and recommendations for funding to the commission for review. The working panel's recommendations to the Commission shall include recommendations for utilization of any existing funding sources. The lists will include scoring criteria as well as the total score for each applicant.

The Commission shall review the ratings and recommendations submitted by the working panel. The Commission shall submit its recommendations for projects to receive monies from the fund and funding amounts to the Joint Legislative Committee on the Budget. The recommendations shall include any proposed existing funding sources.

### ***JLCB***

The JLCB shall review the recommendations submitted by the Commission and have final approval of funding for projects. No monies shall be expended from the fund without approval of the JLCB.

### **Communication Efforts**

Upon Commission approval of the program guidelines, the DOA will post the Guidelines and any other relevant information regarding the Program, including eligibility requirements to its website.

### **Administration**

All projects receiving funds in whole or in part from the Program shall be disbursed by the Office of Facility Planning and Control, Division of Administration and administered by the same. All projects receiving funds in whole or in part from the Program under the name of non-state entities shall be administered by the Office of Facility Planning and Control, Division of Administration under cooperative endeavor agreements. Cooperative endeavor agreements entered into pursuant to funds disbursed by the Program shall not be required to be submitted to the Division of Administration, Office of State Procurement.

## **Priorities/Requirements/Scoring Criteria for Each Grant “Type”**

### **(Up to 100 points)**

#### *General*

General requirements for all grant types is that projects to be funded must be non-recurring funding needs. The scoring criteria should reflect the highest to lowest priorities for funding which we have tentatively ordered as follows: juvenile facilities (new or refurbishment); OJJ emergency repairs; ICJIS funding for creation of data integration program; Crime labs high priority/emergency needs; and Sheriffs’ facilities emergency needs.

#### *Types of Grants*

- Juvenile Facilities
  - Requirements:
    - Must reserve 30% bed space for OJJ post-adjudicated youth (to be compensated at set rate by OJJ per juvenile per day)
    - Must serve multiple parishes
    - Must have a proposed location where juvenile facility will be located
    - Must have a proposed building plan (or be willing to work with OJJ towards an actual building plan)
    - Must have a proposed operating budget that assumes full capacity and fully staffed at all times.
    - Must have a proposed agreement/MOU amongst the participating parishes that allocates percentages of overall operating cost contribution to be paid by each respective parish
    - Must have some type of commitment letter/agreement/ or other binding documentation from each participating parish (i.e. police jury, sheriff, or other) that commits each parish to funding its allocated percentage monthly/annually.
    - Must agree to adhere to the basic detention facility guidelines for licensure set forth by OJJ
  
- Sheriffs’ Facilities
  - Requirements (these may be amended if additional funding is received in future years):
    - Must be an emergency funding need that has immediate and verifiable impact on public safety (i.e. urgent repairs to perimeter fencing, security gates, etc.)
    - Must be a non-recurring expense
    - Project must be immediately ready to be implemented upon receipt of funds
    - Project must be able to be completed within one year of receipt of funds
  
- Other Criminal Justice Priorities
  - Requirements (these may be amended if additional funding is received in future years):
    - Must be an emergent or urgent need that has immediate and verifiable impact on public safety and the criminal justice system in this State.
    - Must be a non-recurring expense
    - Project must be immediately ready to be implemented upon receipt of funds
    - Must be able to adhere to all applicable state and federal guidelines and requirements.

## ***Scoring Criteria***

### *State Priority / Project Severity & Needs – Up to 30 points*

Project Severity is the existence of conditions that prevent adequate resources and facilities for housing juveniles and adult offenders from regions within the state and for adult correctional and detention facilities owned and operated by one or more parish sheriffs and for other criminal justice priorities that will assist in expediting the processing of evidence and the criminal trial process. Consideration will be given for those applicants that propose projects that could assist the locality with the custody of pre-adjudicated juveniles, post adjudicated juveniles, and 17 year old offenders or juveniles charged as adults. Additional consideration will be given for those projects that include or will lead to further consolidation or unification of distinct geographic regions of the State for the provision of juvenile detention facilities and services. Additional consideration will be given for proposals that include with the implementation or expansion of rehabilitation programs for offenders in custody at the facilities. For other criminal justice facilities such as crime labs consideration will be given for those applicants that propose projects that would increase the number and/or decrease the time necessary for processing sexual assault kits and that would show an immediate and tangible impact on decreasing delays in getting criminal cases to trial as well as those projects that can show an immediate and tangible impact on backlogs for evidence processing. For criminal justice data projects, consideration will be given for those applications or projects that seek to improve the quality and completeness of data integration amongst and across criminal justice data systems in this State.

A lower score could result due to the submittal of incomplete or inaccurate information.

### *Resiliency – Up to 10 points*

This will include completion of a risk assessment and resilience assessment and emergency response plan. A resiliency plan, including local standards or guidelines that can be applied to housing of juvenile or adult offenders must be completed. Resiliency plans should include extreme weather events and the effect of water and wind damage to critical infrastructure as well as what must be done during and after an extreme weather event to maintain operating capabilities of critical infrastructure. The items identified in risk assessment/resiliency plan must be included in the cost estimate to increase resilience.

### *Sustainability – Up to 35 points*

This category is broken down into technical, managerial and financial capacity. Technical capacity refers to the infrastructure of the system, the technical ability of the system personnel to implement and operate the project, and an analysis of alternatives including but not limited to consolidation. Managerial Capacity refers to management structure of the system, including ownership, accountability, staffing, and organization. Financial Capacity refers to financial resources of the system including revenue sufficiency, credit worthiness, fiscal controls, and a financial strategy reflecting the full lifecycle costs and adequate revenues to ensure the system is sufficiently funded, maintained, and replaced as needed in order to house both the juvenile and adult population.

### *Readiness to Proceed / Timeline – Up to 20 points*

Points will be awarded if agreements (planning, construction, consolidation, etc.) are executed, and/or plans and specifications are underway or complete.

*Increased Cost Share / Funding Secured – 5 points*

5 Points will be awarded for those applicants willing to provide funds in excess of funding provided by the Program (25+% share of the total project cost) to include secured up-front contributions pledged towards the overall cost of the facility and/or evidence of an existing millage or proposed millage that is dedicated to or can be utilized for the operation of the facilities.

AMENDMENT TO THE CONSULTING SERVICES CONTRACT BETWEEN  
STATE OF LOUISIANA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
(Hereinafter referred to as "Department")

AND

Compliance Services, LLC  
PO Box 789  
Braselton, GA 30517  
(Hereinafter referred to as "Contractor")

The Parties have agreed to extend the terms for fulfillment of services to be performed under this Contract from June 30, 2025 to June 30, 2027 and to that end Article 2 entitled CONTRACT TERM is amended to read as follows:

The term for the fulfillment of services to be performed pursuant to this contract shall be from **July 1, 2022** through **June 30, 2027** as the State exercised an option to extend for up to 24 additional months at the same rates, terms and conditions of the initial contract term, with approval of the Joint Legislative Committee on the Budget (JLCB). The continuation of this Contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the Contract.

Further, the parties have agreed to set the maximum amount paid to the Contractor by the Department under this Contract at \$1,642,900.00, an increase of \$504,000.00 over the existing contractual amount, and to that end Article 5 entitled PAYMENT TERMS, 1<sup>st</sup> paragraph is amended to read as follows:

The amount which the Department agrees to pay and the Contractor agrees to accept for satisfactory completion of the services to be rendered pursuant to this Contract shall not exceed a total sum of **\$1,642,900.00**. Work performed by the Contractor during the term of the Contract shall be paid at the rates listed in Attachment 2, Schedule of Prices. Travel and other allowable costs shall constitute part of the maximum payable under the terms of this Contract.

Further, by mutual consent of both parties to this Contract, Article 6 entitled FISCAL FUNDING is renamed to TERMINATION FOR NON-APPROPRIATION OF FUNDS and replaced with the following term and condition:

The continuation of this Contract is contingent upon the appropriation of funds to fulfill the requirements of this Contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of this Contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year,

or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of this Contract, this Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

When funds are not appropriated or otherwise made available to support continuation of performance in the following fiscal year of a multiyear contract for professional or consulting services, the Contract for the remaining term shall be cancelled and the Contractor shall be reimbursed in accordance with the terms of the Contract for the reasonable value of any nonrecurring costs incurred but not amortized in the price of services delivered pursuant to the Contract. The cost of cancellation may be paid from appropriations made specifically for the payment of such cancellation costs or from unobligated funds of the using agency.

With respect to all multiyear contracts for professional services and consulting services pursuant to this Subsection, there shall be no provisions for a penalty to the state for cancellation or early payment of the Contract.

Further, by mutual consent of both parties to this Contract, Article 39 entitled PROHIBITION OF COMPANIES THAT DISCRIMINATE AGAINST FIREARM AND AMUNITIONS INDUSTRIES is added in its entirety as follows:

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this Contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

Further, by mutual consent of both parties to this Contract Attachment 2, Schedule of Prices is

amended as attached.

No Amendment shall be valid until it has been executed by all parties and approved by the Director of the Office of State Procurement, Division of Administration.

This Amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties. All other terms and conditions of the Contract shall remain the same.

This Amendment entered into this 24th day of February, 2025, at Baton Rouge, Louisiana.

**DEPARTMENT OF ENVIRONMENTAL QUALITY:**

**CONTRACTOR:**

Signed by:  
Michelle Barnett 2/24/2025  
CAF2BFDF5AF34E5...  
Michelle Barnett  
Statewide Program Manager 2

Signed by:  
Edd Price 2/24/2025  
173FFF6B6D2D4A3...  
Edd Price  
President  
Compliance Services, LLC

LaGov No. 2000639452

RFP No. 3000017960

Amendment No. 01

**ATTACHMENT 2  
SCHEDULE OF PRICES  
“Underground Storage Tank Compliance Evaluation Inspections”  
Louisiana Department of Environmental Quality**

<b>Line Item No.</b>	<b>Pay Item Description</b>	<b>Payment Unit</b>	<b>No. of Units</b>	<b>Unit Rate</b>	<b>Line Total</b>	
1	Commencement Conference	Lump Sum	1	\$1,500.00	\$1,500.00	
2	Commencement Conference Call	Lump Sum	1	\$100.00	\$100.00	
3	Training Meeting	Lump Sum	1	\$2,500.00	\$2,500.00	
4	Compliance Evaluation Inspections	Each	4550	\$360.00	\$1,638,000.00	
5	Availability for Legal Support	Hour	8	\$50.00	\$400.00	
6	Travel Related to Legal Support	Hour	8	\$50.00	\$400.00	
7	Travel Expenses Related to Legal Support	<b>In Accordance with PPM49</b>				
<b>Total Price</b>					<b>\$1,642,900.00</b>	

- Rates for lines 1 – 4 shall include all associated direct costs (labor, supplies, equipment, incidentals and expendables, duplication/copying, communications, postage, shipping and handling, transportation, taxes, etc.), all indirect costs (fringe, overhead, general and administrative costs), travel expenses and profit.

- Rates for lines 5 - 6 shall include all associated direct costs (labor, supplies, equipment, incidentals and expendables, duplication/copying, communications, postage, shipping and handling, transportation, taxes, etc.), all indirect costs (fringe, overhead, general and administrative costs) and profit for hours spent during court hearings and cases and traveling to and from court hearings and cases.

- Travel and other allowable expenses for Legal Support shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees, as defined in Division of Administration Policy and Procedure Memorandum No. 49.

<https://www.doa.la.gov/dao/ost/ppm-49-travel-guide/>

- The Department reserves the right to transfer among existing “schedule of prices” line items. The cumulative transfers cannot exceed 10% of the total contract amount. Supporting documentation must accompany each transfer request.

**\*ALL BLANKS MUST BE COMPLETED**



Office of State Procurement  
State of Louisiana  
Division of Administration


JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 12, 2025

TO: Aurelia S. Giacometto  
Secretary  
Department of Environmental Quality

FROM: Pamela Bartfay Rice, Esq., CPPO   
Assistant Director, Professional Contracts

RE: OSP Pre-Approval for JLCB  
Amendment #1 to contract – Compliance Services LLC  
LaGov PO: 20000639452

The above-referenced contract amendment has been reviewed by the Office of State Procurement. The documents comply with the State Procurement Code and are ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the contract amendment in accordance with La. R.S. 39:1615 (J), please return the **“Agency Memo to OSP After JLCB Approval,”** along with the stamped contract from the JLCB.

**The contract amendment will not receive final approval by OSP until all appropriate approvals are received and each is submitted to OSP in LaGov and/or LESA, as applicable.**

If you should have any further questions/comments, please do not hesitate to contact me.

AMENDMENT TO THE CONSULTING SERVICES CONTRACT BETWEEN  
STATE OF LOUISIANA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
(Hereinafter referred to as "Department")

AND

Atlas Technical Consultants, LLC  
8440 Jefferson Hwy., Suite 400  
Baton Rouge, LA 70809  
(Hereinafter referred to as "Contractor")

The Parties have agreed to extend the terms for fulfillment of services to be performed under this Contract from June 30, 2025 to June 30, 2027 and to that end Article 2 entitled CONTRACT TERM is amended to read as follows:

The term for the fulfillment of services to be performed pursuant to this Contract shall be from **July 1, 2022** through **June 30, 2027** as the State exercised an option to extend for up to 24 additional months at the same rates, terms and conditions of the initial contract term, with approval of the Joint Legislative Committee on the Budget (JLCB). The continuation of this Contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the Contract.

Further, the parties have agreed to set the maximum amount paid to the Contractor by the Department under this Contract at \$2,800,000.00, an increase of \$1,100,000.00 over the existing contractual amount, and to that end Article 5 entitled PAYMENT TERMS, 1<sup>st</sup> paragraph is amended to read as follows:

The amount which the Department agrees to pay and the Contractor agrees to accept for satisfactory completion of the services to be rendered pursuant to this Contract shall not exceed a total sum of **\$2,800,000.00**. Work performed by the Contractor during the term of the Contract shall be paid at the rates listed in Attachment 2, Schedule of Prices A, B, and C. Travel and other allowable costs shall constitute part of the maximum payable under the terms of this Contract.

Further, by mutual consent of both parties to this Contract, Article 6 entitled FISCAL FUNDING is renamed to TERMINATION FOR NON-APPROPRIATION OF FUNDS and replaced with the following term and condition:

The continuation of this Contract is contingent upon the appropriation of funds to fulfill the requirements of this Contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of this Contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide

insufficient monies for the continuation of this Contract, this Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

When funds are not appropriated or otherwise made available to support continuation of performance in the following fiscal year of a multiyear contract for professional or consulting services, the Contract for the remaining term shall be cancelled and the Contractor shall be reimbursed in accordance with the terms of the Contract for the reasonable value of any nonrecurring costs incurred but not amortized in the price of services delivered pursuant to the Contract. The cost of cancellation may be paid from appropriations made specifically for the payment of such cancellation costs or from unobligated funds of the using agency.

With respect to all multiyear contracts for professional services and consulting services pursuant to this Subsection, there shall be no provisions for a penalty to the state for cancellation or early payment of the Contract.

Further, by mutual consent of both parties to this Contract, Article 39 entitled PROHIBITION OF COMPANIES THAT DISCRIMINATE AGAINST FIREARM AND AMUNITIONS INDUSTRIES is added in its entirety as follows:

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this Contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

No Amendment shall be valid until it has been executed by all parties and approved by the Director of the Office of State Procurement, Division of Administration.

LaGov No. 4400024925  
Amendment No. 2

This Amendment contains all revised terms and conditions agreed upon by contracting parties. All other terms and conditions of the Contract shall remain the same.

This Amendment entered into this 19th day of February, 2025, at Baton Rouge, Louisiana.

**DEPARTMENT OF ENVIRONMENTAL QUALITY:**

**CONTRACTOR:**

Signed by:  
*Michelle Barnett* 2/19/2025  
CAF2BFDF5AF34E5...  
Michelle Barnett  
Statewide Program Manager 2

Signed by:  
*Darren Moore* 2/19/2025  
1749CE6648184C0...  
Darren Moore  
Vice President

Office of State Procurement  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 12, 2025

TO: Aurelia S. Giacometto  
Secretary  
Department of Environmental Quality

FROM: Pamela Bartfay Rice, Esq., CPPO  
Assistant Director, Professional Contracts

Handwritten initials "plr" in blue ink, enclosed in a blue circle.

RE: OSP Pre-Approval for JLCB  
Amendment #1 to contract – Atlas Technical Consultants, LLC  
LaGov PO: 4400024925

The above-referenced contract amendment has been reviewed by the Office of State Procurement. The documents comply with the State Procurement Code and are ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the contract amendment in accordance with La. R.S. 39:1615 (J), please return the "Agency Memo to OSP After JLCB Approval," along with the stamped contract from the JLCB.

**The contract amendment will not receive final approval by OSP until all appropriate approvals are received and each is submitted to OSP in LaGov and/or LESA, as applicable.**

If you should have any further questions/comments, please do not hesitate to contact me.

AMENDMENT TO THE CONSULTING SERVICES CONTRACT BETWEEN  
STATE OF LOUISIANA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
(Hereinafter referred to as "Department")

AND

SGS North America, Inc.  
10165 Harwin Drive, Suite 150  
Houston, Texas 77036  
LaGov Vendor No. 310154941  
(Hereinafter referred to as "Contractor")

The Parties have agreed to extend the terms for fulfillment of services to be performed under this contract from February 14, 2025 to May 14, 2025 and to that end Article 2 entitled CONTRACT TERM is amended to read as follows:

The term for the fulfillment of services to be performed pursuant to this contract shall be from **February 15, 2022** through **May 14, 2025**. With all proper approvals and concurrence with the Contractor, the Department may also exercise an option to extend for up to twenty-four (24) additional months at the same rates, terms and conditions of the initial contract term. Prior to the extension of the contract beyond a thirty-six (36) month term, prior approval by the Joint Legislative Committee on the Budget (JLCB) or other approval authorized by law shall be obtained. Such written evidence of JLCB approval shall be submitted, along with the contract amendment to the Office of State Procurement (OSP) to extend contract terms beyond a 3-year term. The total contract term, with extensions, shall not exceed five (5) years. The continuation of this contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the contract.

Further, by mutual consent of both parties to this Contract, Article 6 entitled FISCAL FUNDING is renamed to TERMINATION FOR NON-APPROPRIATION OF FUNDS and replaced with the following term and condition:

The continuation of this Contract is contingent upon the appropriation of funds to fulfill the requirements of this Contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of this Contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of this Contract, this Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

When funds are not appropriated or otherwise made available to support continuation of performance in the following fiscal year of a multiyear contract for professional or consulting services, the Contract for the remaining term shall be cancelled and the Contractor shall be reimbursed in accordance with the terms of the Contract for the reasonable value of any nonrecurring costs incurred but not amortized in the price of services delivered pursuant to the Contract. The cost of cancellation may be paid from appropriations made specifically for the payment of such cancellation costs or from unobligated funds of the using agency.

With respect to all multiyear contracts for professional services and consulting services pursuant to this Subsection, there shall be no provisions for a penalty to the state for cancellation or early payment of the Contract.

Further, by mutual consent of both parties to this Contract, Article No. 39 entitled PROHIBITION OF COMPANIES THAT DISCRIMINATE AGAINST FIREARM AND AMMUNITION INDUSTRIES is added in its entirety as follows:

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this contract, the Bidder, Proposer, or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer, or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

No amendment shall be valid until it has been executed by all parties and approved by the Director of the Office of State Procurement, Division of Administration.

This amendment contains all revised terms and conditions agreed upon by contracting parties. All other terms and conditions of the contract shall remain the same.

This amendment entered into this 18th day of February, 2025, at Baton Rouge, Louisiana.

**DEPARTMENT OF ENVIRONMENTAL  
QUALITY:**

**CONTRACTOR:**

Signed by:  
Michelle Barnett 2/18/2025  
CAF2BFDF5AF34E5...  
Michelle Barnett  
Statewide Program Manager 2

Signed by:  
Kesavalu M. Bagawandoss 2/18/2025  
06698078534B440...  
Kesavalu M. Bagawandoss Ph.D., J.D.  
Technical Director North America  
SGS North America, Inc.



Office of State Procurement  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

February 17, 2025

TO: Aurelia S. Giacometto  
Secretary  
Department of Environmental Quality

FROM: Pamela Bartfay Rice, Esq., CPPO  
Assistant Director, Professional Contracts

A handwritten signature in blue ink, appearing to read "PBR", enclosed in a blue circular scribble.

RE: OSP Pre-Approval for JLCB  
Amendment #1 to contract – SGS North America, Inc.  
LaGov PO: 2000614757

The above-referenced contract amendment has been reviewed by the Office of State Procurement. The documents comply with the State Procurement Code and are ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the contract amendment in accordance with La. R.S. 39:1615 (J), please return the "**Agency Memo to OSP After JLCB Approval**," along with the stamped contract from the JLCB.

**The contract amendment will not receive final approval by OSP until all appropriate approvals are received and each is submitted to OSP in LaGov and/or LESA, as applicable.**

If you should have any further questions/comments, please do not hesitate to contact me.

AMENDMENT TO THE CONSULTING SERVICES CONTRACT BETWEEN  
STATE OF LOUISIANA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
(Hereinafter referred to as "Department")

AND

Leaaf Environmental, LLC  
2301 Whitney Avenue  
Gretna, LA 70056  
(Hereinafter referred to as "Contractor")

The Parties have agreed to extend the terms for fulfillment of services to be performed under this contract from June 30, 2025 to June 30, 2027 and to that end Article 2 entitled CONTRACT TERM is amended to read as follows:

The term for the fulfillment of services to be performed pursuant to this contract shall be from **July 1, 2022** through **June 30, 2027** as the State exercised an option to extend for up to twenty-four (24) additional months at the same rates, terms and conditions of the initial contract term, with approval of the Joint Legislative Committee on the Budget (JLCB). The continuation of this contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the contract.

Further, the parties have agreed to set the maximum amount paid to the Contractor by the Department under this contract at \$4,500,000.00, an increase of \$1,800,000.00 over the existing contractual amount, and to that end Article 5 entitled PAYMENT TERMS, 1<sup>st</sup> paragraph is amended to read as follows:

The amount which the Department agrees to pay and the Contractor agrees to accept for satisfactory completion of the services to be rendered pursuant to this contract shall not exceed a total sum of **\$4,500,000.00**. Work performed by the Contractor during the term of the contract shall be paid at the rates listed in Attachment 2, Schedule of Prices A, B, C, and D. Travel and other allowable costs shall constitute part of the maximum payable under the terms of this contract.

Further, by mutual consent of both parties to this Contract, Article 6 entitled FISCAL FUNDING is renamed to TERMINATION FOR NON-APPROPRIATION OF FUNDS and replaced with the following term and condition:

The continuation of this Contract is contingent upon the appropriation of funds to fulfill the requirements of this Contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of this Contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year,

or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of this Contract, this Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

When funds are not appropriated or otherwise made available to support continuation of performance in the following fiscal year of a multiyear contract for professional or consulting services, the Contract for the remaining term shall be cancelled and the Contractor shall be reimbursed in accordance with the terms of the Contract for the reasonable value of any nonrecurring costs incurred but not amortized in the price of services delivered pursuant to the Contract. The cost of cancellation may be paid from appropriations made specifically for the payment of such cancellation costs or from unobligated funds of the using agency.

With respect to all multiyear contracts for professional services and consulting services pursuant to this Subsection, there shall be no provisions for a penalty to the state for cancellation or early payment of the Contract.

Further, by mutual consent of both parties to this Contract, Article 39 entitled PROHIBITION OF COMPANIES THAT DISCRIMINATE AGAINST FIREARM AND AMUNITIONS INDUSTRIES is added in its entirety as follows:

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this Contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

No amendment shall be valid until it has been executed by all parties and approved by the Director of the Office of State Procurement, Division of Administration.

This amendment contains all revised terms and conditions agreed upon by contracting parties.  
All other terms and conditions of the contract shall remain the same.

This amendment entered into this 7th day of March, 2025, at Baton Rouge, Louisiana.

**DEPARTMENT OF ENVIRONMENTAL QUALITY:**

**CONTRACTOR:**

Signed by:  
Michelle L. Barnett 3/7/2025  
CAF2BFDF5AF34E5...  
Michelle L. Barnett, M.Stat.  
Statewide Program Manager  
Chief of Environmental Strategy  
& Innovation  
Office of Management and Finance

Signed by:  
Jesse Hoppes 3/6/2025  
3E0044A746C041A...  
Jesse Hoppes, PG, MBA

Office of State Procurement  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

March 6, 2025

TO: Aurelia S. Giacometto  
Secretary  
Department of Environmental Quality

FROM: Pamela Bartfay Rice, Esq., CPPO  
Assistant Director, Professional Contracts *pbr*

RE: OSP Pre-Approval for JLCB  
Amendment #1 to contract – Leaa Environmental LLC  
LaGov PO: 4400024106

The above-referenced contract amendment has been reviewed by the Office of State Procurement. The documents comply with the State Procurement Code and are ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the contract amendment in accordance with La. R.S. 39:1615 (J), please return the "**Agency Memo to OSP After JLCB Approval**," along with the stamped contract from the JLCB.

**The contract amendment will not receive final approval by OSP until all appropriate approvals are received and each is submitted to OSP in LaGov and/or LESA, as applicable.**

If you should have any further questions/comments, please do not hesitate to contact me.

# Legislature of Louisiana



**Jerome "Zee" Zeringue**  
*Co-Chairman*

**Water Sector Commission**  
P.O. Box 44486 Baton Rouge, LA 70804-4486  
(225) 342-1964  
Fax: (225) 387-8912

**Mike Reese**  
*Co-Chairman*

March 19, 2025

The Honorable Glen Womack, Chairman  
Joint Legislative Committee on the Budget  
P.O. Box 44294, Capital Station  
Baton Rouge, Louisiana 70804

Chairman Womack,

Pursuant to R.S. 39:100.56, the Water Sector Commission is authorized to approve adjustments to grant awards due to an increase in project costs, not to exceed five percent of the total grant award for a project. Any such increase exceeding five percent requires approval of the Joint Legislative Committee on the Budget. The Water Sector Commission met on March 19, 2025, and voted to recommend the following increase:

Lafayette Utilities System - Round 2 - LAWSP10668 - Sewer

Approval of \$1,500,000 in additional Water Sector Program funds and \$2,467,000 in local matching funds. This is an increase of 22.7%. The original grant amount is \$6,614,000 and the revised amount, with this increase, would be \$8,114,000.

In addition to this increase, the committee was alerted to an error in a previous request that had been submitted and approved. The committee approved a correction to the following award:

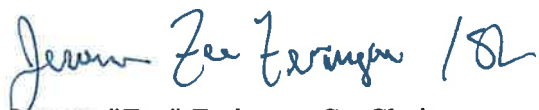
Winnsboro – Round 1 – LAWSP10347 - Sewer

The originally approved award was for \$1,223,617.19 in additional funding, comprised of \$695,237 in Water Sector Program funds and \$528,380.19 in local matching funds. The corrected amount is \$433,943 in additional funding, comprised of \$309,676 in Water Sector Program funds and \$124,267 in local matching funds.

The Water Sector Commission requests your approval of these recommendations. Thank you for

your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Jerome Zee Zeringue" followed by a stylized flourish.

Jerome "Zee" Zeringue, Co-Chairman

JZ/sl

cc: Traci Watts, Director, Local Government Assistance, Office of Community Development  
Water Sector Commission staff

## RS 24:653

### §653. Duties and functions

A. The committee shall make such study and examination of the matters pertaining to the budgeting and fiscal affairs of the state and its political subdivisions, their funds, revenues, expenditures, and any other financial affairs of the state and of its political subdivisions as may be deemed desirable by the committee or the legislature. The committee may also study and examine all requests for professional, personal, social service, and consulting service contracts to determine the impact of privatizing state government programs, functions, or activities. The committee shall make such reports of its findings and recommendations with regard to such matters to the legislature upon its request or as is deemed advisable by the committee.

B. Prior to and during each regular session of the legislature, the joint committee may make such studies and hold such hearings with respect to budget requests or statements and with respect to the executive budget as it shall deem appropriate and are necessary to carry out its duties and functions.

C. Following the review, analysis, and study of the proposed executive budget, the committee shall submit its findings and recommendations thereon to the members of the legislature not later than two weeks prior to each regular session of the legislature.

D. The committee shall make such continuing study and examination of matters pertaining to the budgeting of the state revenues and their expenditures, and the fiscal affairs of the state and its agencies, and shall make quarterly reports and recommendations to the legislature and such other reports as the committee or the legislature deems advisable.

E. The committee shall interpret the legislative intent respecting all fiscal and budgetary matters of the state and conduct general oversight and review of the budget execution processes of the various budget units and other agencies of the state when necessary.

F. The committee shall study, review, and approve or disapprove all transfers of funds from one program specified in the allotments established in each agency's budget to another program. Except as provided in R.S. 39:73 and 87.4, no transfer of funds from one program specified in the allotments in an agency's budget to another shall be made without prior approval of the committee.

G. The committee shall have the full power and authority to adopt rules and regulations prescribing and governing its procedures, policies, meetings, and any and all other activities relating to its functions and duties, including the power and authority to issue binding directives to agencies concerning the proper and efficient execution of their respective budgets as same were approved by the legislature.

H.(1) The committee shall have a litigation subcommittee which shall monitor and study the amounts of state funds required to pay judgments and compromises arising out of lawsuits against the state, its departments, and, with respect to payment of state funds as insurance premiums, the insurers thereof. The committee, by its own rules, motions, or resolutions, shall provide for the size, membership, appointment, all administrative matters, and the delegated powers and duties of the litigation subcommittee.

(2) No attorney representing the state or any of its departments or agencies or any of its employees entitled to indemnification under R.S. 13:5108.1 shall sign any compromise or settlement which obligates the state to pay five hundred thousand dollars or more without prior consultation with the attorney general and the members of the litigation subcommittee. The consultation with the members of the litigation subcommittee shall occur in executive session.

(3)(a) At the request of the litigation subcommittee, any department, agency, board, commission, educational institution, or other state entity entitled to indemnification by the state or any employer of an employee entitled to indemnification under R.S. 13:5108.1 shall report on any corrective measures or actions taken to mitigate state risk exposure if the litigation subcommittee determines that such a report is necessary after consideration of a compromise or settlement of litigation.

(b) A meeting of the litigation subcommittee to receive a report from a state entity on corrective measures or actions pursuant to this Paragraph shall occur only after the subject litigation has been concluded. The litigation subcommittee may require that any indemnified state entity or employer of an indemnified employee appear at one or more meetings of the litigation subcommittee to discuss and report on corrective measures or actions.



(c) Any information provided by a state entity pursuant to this Paragraph may only be presented in executive session, and any documentation prepared or compiled by the state entity pursuant to this Paragraph shall not be subject to disclosure pursuant to the Public Records Law set forth in R.S. 44:1 et seq.

I. The committee shall have the authority to nullify a penalty applied by the office of risk management relative to a state agency which has failed to receive certification after undergoing a loss prevention audit, as provided in R.S. 39:1536(B).

J. The committee may establish a subcommittee to execute its duties relative to oversight of performance-based budgeting under the Louisiana Government Performance and Accountability Act, as provided in Subpart D of Part II of Chapter 1 of Subtitle I of Title 39 of the Louisiana Revised Statutes of 1950. When the subcommittee acts on behalf of the committee, the chairman of the subcommittee shall provide to each member of the committee a summary report of the subcommittee's action.

K.(1) In the conduct of its responsibility to discharge the constitutional fiscal and budgetary responsibilities of the Louisiana Legislature, the committee shall consider the operating budgets of public entities and salaries of particular public officials which by law require the approval of the committee in accordance with the following:

(a) The committee shall consider operating budgets in advance of the beginning of a subject entity's fiscal year. If the committee finds that the entity has failed to receive the required approval, either by failure to appear or by committee disapproval of its budget, the committee may adopt a resolution to direct the commissioner of administration and the state treasurer to deny any warrant or payment of money from the state treasury for any amount contained within that budget. The committee may also adopt a resolution to direct the commissioner of administration and state treasurer to recommence the acceptance of warrants. If the committee determines that an entity whose operating funds are administered outside of the state treasury has failed to receive the required approval of its budget, either by failure to appear or by committee disapproval of its budget, the committee may adopt a resolution to that effect, and any expenditure of public monies by such entity shall constitute a violation of the provisions of Article VII, Section 14 of the Constitution of Louisiana.

(b) The consideration of salaries of public officials that by law require the approval of the committee shall occur prior to the execution of any employment contract for that official. The state shall not be liable for any payment of such salary if the salary has not been approved by the Joint Legislative Committee on the Budget. The committee shall have the authority to adopt a resolution to direct the commissioner of administration and the state treasurer to deny any warrant or payment of money from the state treasury for any monies related to the payment of the salary at issue. The committee is also authorized to adopt a resolution to direct the commissioner of administration and state treasurer to recommence the acceptance of warrants.

(2) The provisions of this Section shall have no effect on the provisions of any contract which is in effect prior to July 1, 2008.

(3) Notwithstanding any contrary provision of law, the chairman of the Joint Legislative Committee on the Budget may grant an entity, for good cause shown, an extension of time, not to exceed thirty days, to comply with the provisions of this Subsection, and the Joint Legislative Committee on the Budget may grant an additional extension of time.

L.(1)(a) Upon receipt of the reports from the various departments within the executive branch of state government as provided by R.S. 36:8(A)(6) and the public postsecondary education management boards as provided by R.S. 17:3130(C) and 3351(F), the Joint Legislative Committee on the Budget shall transmit the reports to the legislative fiscal office for review and analysis and may conduct hearings to review the reports.

(b) The legislative fiscal office shall review the reports and perform any additional analysis of the reports that is necessary to provide an accurate actual estimate as compared to the fiscal note as the bill was enacted.

(2) The reports required to be submitted under this Section shall be in a manner as prescribed by the chairman of the Joint Legislative Committee on the Budget and shall be accompanied by such other information as the chairman may require. At a minimum, the report shall present the differences between the original estimate as the bill was enacted and the actual current revenues or expenditures. Depending upon the scope of the original legislation, the comparisons between the fiscal note as the bill was enacted and the actual amounts shall include but not be limited to tax increases, decreases, fee increases and repeals, tax exemptions, suspensions, credits, rebates, exclusions, and deductions, among others.

(3) No later than February first of each year, the committee shall report its findings in a public meeting relative to any legislation that has been enacted that affects state revenues, public postsecondary education management boards and the related institutions or the various departments and the related entities and that legislation has a fiscal impact which has increased by the amount of one million dollars or more over the amount of the fiscal note as the bill was enacted. The review and analysis shall also examine the receipt, expenditure, allocation, dedication, or means of financing to determine specifically how the increases impact state revenue, the departments, agencies, boards, commissions, and like entities within the executive branch of state government, as well as among the public postsecondary education institutions of the state. The Joint Legislative Committee on the Budget shall transmit copies of the final report to the governor, the president of the Senate, and the speaker of the House of Representatives, and distribute a copy to each member of the legislature.

M.(1) All economic and financial reports for projects submitted in conjunction with the request for approval of the Joint Legislative Committee on the Budget in excess of a total state commitment of ten million dollars for the term of the project shall provide the following information:

(a) Inclusion of all input information, data, and assumptions, including but not limited to data sources, economic growth assumptions, and an assessment/basis of the reasonableness of each.

(b) A description of the analytical model employed for the report and how each input was utilized with that model.

(c) Results in terms of value-added, household earnings, and employment, and a description of each concept.

(d) Results by industry sector, with an assessment of possible adverse effects on sectors that compete with the subsidized company for in-state customers.

(e) Explicit identification of the project's effect on direct expenditure requirements in the state budget or any reduction in taxes or state revenues, including but not limited to tax exemptions, exclusions, deductions, reductions, repeals, rebates, incentives, abatements, or credits.

(f) An additional assessment by the secretary of the Department of Economic Development regarding the extent to which the project would not have occurred but for the proposed state financial support. The secretary's assessment shall reference other business factors which contributed to the project activity occurring and factors which will be required for ongoing sustainability including but not limited to labor, transportation, energy, among others.

(g) Cost/benefit comparisons of the incentives in the package compared to the costs in the package shall be for the same period of time or the same term, both for the direct benefits to the state as well as the indirect benefits to the state.

(2)(a) The department shall submit the request for Joint Legislative Committee on the Budget approval of the project with the analysis to the committee for its review at least seventeen business days, or as permitted by the chairman, prior to the meeting for which the department is seeking the committee's approval. In the event that the chairman specifies a request submission period that is less than seventeen business days, the chairman shall notify all members of the committee of the revised submission time period. Presentation of the information required shall be in a format developed by the department in consultation with the Legislative Fiscal Office and the Joint Legislative Committee on the Budget.

(b) Upon receipt of the request, the Joint Legislative Committee on the Budget shall transmit the report to the legislative fiscal office for evaluation of the department's assessment and the legislative fiscal office shall make such information available to the committee during its review.

(3) For the purposes of this Section and notwithstanding any other provision of law to the contrary, "project" shall mean any public-private partnership, agreement with a nonpublic party, lease, cooperative endeavor agreement, memorandum of understanding, or other contractual agreement which would result in or is expected to result in the obligation of state resources or the expenditure of revenues from the operation, management, or control of a state resource for the purposes of engendering economic growth or development in the state through the utilization of certain incentives, including but not limited to tax exemptions, exclusions, deductions, reductions, repeals, rebates, incentives, abatements, or credits.

N.(1) The committee shall have a dedicated fund review subcommittee which shall review and make recommendations on special funds in the state treasury that dedicate state revenue.

(2) The committee, by its own rules, motions, or resolutions, shall provide for the size, membership, appointment, all administrative matters, and the delegated powers and duties of the dedicated fund review subcommittee. The committee shall provide that the membership of the subcommittee is bipartisan and diverse.

(3) No later than September 1, 2017, and every two years thereafter, the committee shall provide for the dedicated fund review subcommittee.

(4) The dedicated fund review subcommittee shall conduct the review of special funds and submit recommendations to the committee as required in R.S. 49:308.5.

Added by Acts 1976, No. 538, §3, eff. March 10, 1980. Acts 1984, No. 694, §1; Acts 1997, No. 738, §1; Acts 1997, No. 1465, §1, eff. July 15, 1997; Acts 1998, 1st Ex. Sess., No. 11, §1; Acts 2001, No. 894, §1, eff. June 26, 2001; Acts 2008, No. 842, §1, eff. July 8, 2008; Acts 2010, No. 861, §10; Acts 2013, No. 96, §2, eff. July 1, 2013; Acts 2014, No. 704, §1, eff. July 1, 2014; Acts 2017, No. 355, §1, eff. June 22, 2017; Acts 2018, No. 612, §8, eff. July 1, 2020; Acts 2019, No. 404, §16; Acts 2023, No. 291, §1.

NOTE: See Acts 2019, No. 404, §§16 and 20 regarding the repeal of certain changes made to R.S. 24:653(N)(3) in Acts 2018, No. 612.

NOTE: See Acts 2018, No. 612 and Acts 2019, No. 404 providing for the effects of the conversion of certain dedicated funds to special statutorily dedicated fund accounts.



State of Louisiana  
Department of Education  
Amendment to Agreement

PO Number: **2000898069**  
Amendment #: **1**

Louisiana Department of Education  
Office of School Choice

AND

Contractor's Name: **Primary Class, Inc. dba Odyssey**  
Contractor's Address including zip code: **11 Park Place, Floor 3, New York, NY 10007**  
Contractor's Telephone Number: **(646) 655-7602/(208)768-8132**  
Contractor's Federal Identification No. or Social Security No.: **87-3895718**  
Vendor No.: **310296598**

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### Amendment Provisions

This amendment is effective as of March 12, 2025

Amount of amendment: **\$1, 934,917**

Total amount of contract: **\$2,844,917**

**Amendment Purpose:** Contractor will provide training tools and videos; a rating system for users to evaluate vendors, products, and services; a management system work plan; and account administration in addition to the original contract terms of providing preparation and delivery of an all-inclusive Education Scholarship Account Program Management System to support LA GATOR.



State of Louisiana  
Department of Education  
Amendment to Agreement

PO Number: **2000898069**

Amendment #: **1**

**Change Agreement from:**

**03 Scope of Services**

- **Specific goals and objectives:** Contractor's goals and objectives are to successfully design, and implement a comprehensive system that is capable of administering the LA GATOR Program so that parents have rapid and simple access to accounts and the ability to purchase educational services and products for students.
  - **Concise Description of Services:** Contractor shall prepare and deliver an all-inclusive Management System necessary to enable administration of the LA GATOR Program including the following:
    - Marketing – Implement a statewide marketing campaign to communicate LA GATOR Program availability to parents, nonpublic schools, and service providers by January 1, 2025.
    - Applications -- Implement a Management System to process program enrollments and approval of parent applications no later than March 1, 2025.
    - Nonpublic Schools and Service Providers – Implement a Management System to process nonpublic school and service provider application and approval process no later than March 1, 2025.
    - Marketplace -- Implement and demonstrate operability of a Management System for a comprehensive marketplace for approved educational services and goods no later than March 1, 2025.
    - Customer Service – Implement functionality and active customer service process by January 15, 2025 that ensures parents, nonpublic schools, and service providers have the necessary support to obtain answers to questions across a range of different methods including phone, chat and email. Provide customer support for parents, nonpublic schools, and service providers through June 30, 2025.



State of Louisiana  
Department of Education  
Amendment to Agreement

PO Number: **2000898069**  
Amendment #: **1**

- Training – Implement training and technical assistance plans for system users by February 1, 2025 (e.g., parents, nonpublic schools, service providers, and LDOE administrators). Provide trainings for parents, nonpublic schools, service providers, and LDOE administrators through June 30, 2025.
  - Financial Management – Implement and demonstrate operability of an electronic system to manage the receipt, payment, reconciliation, and reporting of program funds by February 15, 2025. Reporting shall include program and financial metrics and reports necessary for the Department to monitor compliance with Louisiana statutes, regulations, Board of Elementary and Secondary Education policies, and provide data for budgeting and program planning and management. System shall be operational through June 30, 2025.
- **Complete Description of Services**
    - Statement of Work (Attachment 1).
      - Contract will perform services according to the terms of this Agreement and according to the Statement of Work.
    - Insurance Requirements for Contractors (Attachment 2)
    - Contractor’s Request for Information (RFI) Proposal (Attachment 3).
- **Performance Measures:** Contractor shall develop the Management System in a timely fashion so that it may be fully operational for the LA GATOR Program to begin enrollments on March 1, 2025.
    - Contractor will maintain a 99.9% guaranteed system uptime during the term of the Agreement.
      - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.
    - Contractor will maintain a 75% average customer satisfaction score from account holders, non-public school participants and service providers during the term of the Agreement. Statistics shall be provided on a monthly basis to the Department.
      - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.
    - Contractor will maintain an average page response time of 3 seconds or less when the Management System is operational during the term of the Agreement.



State of Louisiana  
Department of Education  
Amendment to Agreement

PO Number: **2000898069**

Amendment #: **1**

- Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.
- Contractor will complete all contractually required implementation activities and have the system operational for acceptance of applications of applications but no later than March 1, 2025.
  - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.

**ADD or CHANGE to:**

**03 Scope of Services**

- Specific goals and objectives: Contractor's goals and objectives are to successfully design, and implement a comprehensive system that is capable of administering the LA GATOR Program so that parents have rapid and simple access to accounts and the ability to purchase educational services and products for students. The Contractor shall also administer the accounts funded through Legislative appropriation.
- Concise Description of Services: Contractor shall prepare, deliver, and operate an all-inclusive Management System necessary to enable administration of the LA GATOR Program including the following:
  - Marketing – Implement a statewide marketing campaign to communicate LA GATOR Program availability to parents, nonpublic schools, and service providers by January 1, 2025.
  - Applications -- Implement a Management System to process program enrollments and approval of parent applications no later than March 1, 2025.
  - Nonpublic Schools and Service Providers – Implement a Management System to process nonpublic school and service provider application and approval process no later than March 1, 2025.
  - Marketplace -- Implement and demonstrate operability of a Management System for a comprehensive marketplace for approved educational services and goods no later than March 1, 2025.



State of Louisiana  
Department of Education  
Amendment to Agreement

PO Number: **2000898069**

Amendment #: **1**

- Customer Service – Implement functionality and active customer service process by January 15, 2025 that ensures parents, nonpublic schools, and service providers have the necessary support to obtain answers to questions across a range of different methods including phone, chat and email. Provide customer support for parents, nonpublic schools, and service providers through June 30, 2025.
- Training – Implement training and technical assistance plans for system users by February 1, 2025 (e.g., parents, nonpublic schools, service providers, and LDOE administrators). Provide trainings for parents, nonpublic schools, service providers, and LDOE administrators through June 30, 2025.
- Financial Management – Implement and demonstrate operability of an electronic system to manage the receipt, payment, reconciliation, and reporting of program funds by February 15, 2025. Reporting shall include program and financial metrics and reports necessary for the Department to monitor compliance with Louisiana statutes, regulations, Board of Elementary and Secondary Education policies, and provide data for budgeting and program planning and management. System shall be operational through June 30, 2025.
- Training Tools and Videos – Contractor will develop and expand the user training tools to provide more robust opportunities for users to learn how to navigate the Management System. These training tools and videos will include short format training videos addressing specific topics relevant to parents, vendors and schools. The specific topics will be agreed upon after a minimum of one collaborative work session with the State.
- Rating System – Contractor will develop and implement an electronic rating tool within the Management System for users to evaluate vendors, products and services.
- Management System Workplan – Contractor will submit a detailed Project Workplan for the period immediately following implementation, September 2025-June 2026, for the Management System and applicable related matters. The Project Workplan will be created by the Contractor after a minimum of one collaborative work session with the State where requirements and timelines for the upcoming school year are discussed.
- Account Administration – Contractor will activate and administer the funded accounts so parents have rapid and simple access to purchase educational services and products for students. The State will notify the Contractor of the amount of funding appropriated for the program within five (5) business days of the final approval and signature of the State budget by the Governor. The Contractor will determine the number of accounts that can





State of Louisiana  
Department of Education  
Amendment to Agreement

PO Number: **2000898069**  
Amendment #: **1**

be funded per the appropriation and identify the enrolled students. For purposes of funding, "enrolled" shall mean a student who is awarded funding through the LA GATOR program. Contractor will activate the enrolled student accounts in the Management System within seven (7) business days after the Contractor is notified of the program appropriation. Contractor will notify parents of the active accounts for the enrolled students within seven (7) business days after the accounts are made active. Parents will have access to purchase goods and services immediately following the notice of an active account. Funding will be dispersed to accounts on a quarterly basis.

- **Complete Description of Services**
  - Statement of Work (Attachment 1).
    - Contract will perform services according to the terms of this Agreement and according to the Statement of Work.
  - Insurance Requirements for Contractors (Attachment 2)
  - Contractor's Request for Information (RFI) Proposal (Attachment 3).
  
- **Performance Measures:** Contractor shall develop the Management System in a timely fashion so that it may be fully operational for the LA GATOR Program to begin enrollments on March 1, 2025.
  - Contractor will maintain a 99.9% guaranteed system uptime during the term of the Agreement.
    - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.
  - Contractor will maintain a 75% average customer satisfaction score from account holders, non-public school participants and service providers during the term of the Agreement. Statistics shall be provided on a monthly basis to the Department.
    - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.
  - Contractor will maintain an average page response time of 3 seconds or less when the Management System is operational during the term of the Agreement.
    - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.
  - Contractor will complete all contractually required implementation activities and have the system operational for acceptance of applications of applications but no later than March 1, 2025.
    - Following a month in which Odyssey has not met this standard, Odyssey will deduct \$2,000 for each month beyond the initial month Odyssey is out of compliance. This deduction will be applied to the next invoice.



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**Change Agreement from:**

**04 Payment Terms**

In consideration of the services described above, the State hereby agrees to pay the Contractor \$910,000\_ for the term of the contract.

No compensation or payment of any nature will be made in advance of services actually performed or deliverables furnished.

- Implementation costs will be paid as follows:
  - \$50,000 is eligible for payment upon delivery of a staffing plan by December 6, 2024.
  - \$150,000 is eligible for payment upon delivery of a Project Work plan by December 6, 2024.
  - \$150,000 is eligible for payment upon delivery of a demonstration of a functional Management System for the LA GATOR program, including application and identity verification process, the digital wallet and the marketplace by December 30, 2024.
  - \$25,000 is eligible for payment for delivery of a statewide marketing plan to communicate LA GATOR Program availability to parents, nonpublic schools, and service providers by January 1, 2025.
  - \$150,000 is eligible for payment for delivery of customer service plan, customer service materials, and active customer service process by January 15, 2025.
  - \$35,000 is eligible for payment for submission of a Management System training plan and training materials and delivery of training by February 1, 2025.
  - \$50,000 is eligible for payment for delivery of a management system that collects program data and metrics, and delivers reports by February 15, 2025.
  - \$100,000 is eligible for payment for opening a management system to enroll and approve parent applications by March 1, 2025.
  - \$100,000 is eligible for payment for opening a management system to enroll and approve nonpublic school and service provider applications by March 1, 2025.



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- \$50,000 is eligible for payment for delivery of a marketplace for approved educational services and goods by March 1, 2025.
- \$50,000 is eligible for payment for delivery of electronic system to manage the receipt, payment, reconciliation, and tracking of program funds by March 1, 2025.

Payment will be made only on approval of Assistant Superintendent of School Choice and Deputy Superintendent for Finance. The Contractor must use the standard Louisiana Department of Education Professional Services Billing Form for invoicing purposes.

All payments include any and all expenses incurred by Contractor.

Agreements ending May 31, must submit final invoices no later than June 5 of the same year.

Agreements with services completed by June 30 must submit invoices no later than July 5 of the same year.

It is understood that should Contractor fail to submit invoices as provided herein, the State shall not be responsible for payment thereof under this contract or in quantum meruit.

**ADD or CHANGE to:**

**04 Payment Terms**

In consideration of the services described above, the State hereby agrees to pay the Contractor up to **\$2,844,917** for the term of the contract.

No compensation or payment of any nature will be made in advance of services actually performed or deliverables furnished.

- Implementation costs will be paid as follows:
  - \$50,000 is eligible for payment upon delivery of a staffing plan by December 6, 2024.
  - \$150,000 is eligible for payment upon delivery of a Project Work plan by December 6, 2024.
  - \$150,000 is eligible for payment upon delivery of a demonstration of a functional Management System for the LA GATOR program, including application and identity verification process, the digital wallet and the marketplace by December 30, 2024.
  - \$25,000 is eligible for payment for delivery of a statewide marketing plan to communicate LA GATOR Program availability to parents, nonpublic schools, and service providers by January 1, 2025.



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- \$150,000 is eligible for payment for delivery of customer service plan, customer service materials, and active customer service process by January 15, 2025.
- \$35,000 is eligible for payment for submission of a Management System training plan and training materials and delivery of training by February 1, 2025.
- \$50,000 is eligible for payment for delivery of a management system that collects program data and metrics, and delivers reports by February 15, 2025.
- \$100,000 is eligible for payment for opening a management system to enroll and approve parent applications by March 1, 2025.
- \$100,000 is eligible for payment for opening a management system to enroll and approve nonpublic school and service provider applications by March 1, 2025.
- \$50,000 is eligible for payment for delivery of a marketplace for approved educational services and goods by March 1, 2025.
- \$50,000 is eligible for payment for delivery of electronic system to manage the receipt, payment, reconciliation, and tracking of program funds by March 1, 2025.
- \$30,000 is eligible for payment upon delivery of user training tools and videos by June 30, 2025.
- \$175,000 is eligible for payment upon delivery of an electronic rating tool for vendors, products, and services by August 15, 2025.
- \$85,000 is eligible for payment upon delivery of a project workplan for September 2025 through June 30, 2026 by August 29, 2025.
- Account Administration costs will be paid as follows:
  - The State hereby agrees to pay the Contractor an annual account management fee of \$143.50 for each student enrolled through the Management System ("Management Fee"). The State shall pay Contractor the annual account management fee within 30 days of notifying the State of the number of accounts that can be funded per the appropriation and the identification of the enrolled students.
  - For purposes of the Payment Terms Section, "enrolled" shall mean a student who is awarded funding through the LA GATOR program as evidenced by the appropriation adopted by the Louisiana Legislature.



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- Final total funding for accounts is not confirmed until the Louisiana Legislature adopts and the Governor approves the fiscal year budget.
- The Management Fee payment will be calculated based on the official total number of students enrolled for the fiscal year.

Payment will be made only on approval of Assistant Superintendent of School Choice and Deputy Superintendent for Finance. The Contractor must use the standard Louisiana Department of Education Professional Services Billing Form for invoicing purposes.

All payments include any and all expenses incurred by Contractor.

Agreements ending May 31, must submit final invoices no later than June 5 of the same year.

Agreements with services completed by June 30 must submit invoices no later than July 5 of the same year.

It is understood that should Contractor fail to submit invoices as provided herein, the State shall not be responsible for payment thereof under this contract or in quantum meruit.

**Change Agreement from:**

**05 Term of Agreement**

This Agreement shall begin on **November 25, 2024**, and shall terminate on **June 30, 2025** (the "Term").

The implementation and fulfillment of this Agreement is contingent upon the existence of the appropriated funds to support these activities. If the appropriated funds are reduced by any means provided in the appropriations act to prevent the State's total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on the date designated on which funds will be exhausted.

**ADD or CHANGE to**

**05 Term of Agreement**

This Agreement shall begin on **November 25, 2024**, and shall terminate on **June 30, 2026** (the "Term").



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The implementation and fulfillment of this Agreement is contingent upon the existence of the appropriated funds to support these activities. If the appropriated funds are reduced by any means provided in the appropriations act to prevent the State's total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on the date designated on which funds will be exhausted.

**Change Agreement from:**

**06 Amendments**

The effective date of this Agreement may be extended only if an amendment to that effect is duly executed by the Parties and approved by the necessary authorities prior to said termination date. If either Party informs the other that an extension of this Agreement is deemed necessary, an amendment may be prepared by the State and forwarded to the other Party for appropriate action by the other Party.

Said amendment must be approved by both the Board of Elementary and Secondary Education (BESE) and the Joint Legislative Committee and the Budget (JLCB) so it should be returned to State with appropriate information and signatures not less than sixty-five (65) days prior to termination date. Upon receipt of the amendment, it will be forwarded to the necessary authorities for their approval.

The continuation of this Agreement through amendment is contingent upon the appropriation of funds to fulfill the requirements of the amendment by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on July 1, 2025.

**ADD or CHANGE to**

**06 Amendments**

Any modification to the provisions of this Agreement shall be in writing, signed by all parties, and approved by the required authorities. The effective date of this Agreement may be extended only if an amendment to that effect is duly executed by the Parties and approved by the necessary authorities prior to said termination date. If either Party informs the other that an extension of this Agreement is deemed necessary, an amendment may be prepared by the State and forwarded to the other Party for appropriate action by the other Party.



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If the total amount due based on the per-student fee exceeds the maximum contract value over the term of the contract, the following provisions will apply:

**Contract Amendment:** If additional funding is necessary due to an increase in the number of students, the State and the Contractor will execute a contract amendment to increase the contract value.

**Notification Requirement:** It is the responsibility of the Contractor to advise the Department in writing in advance when contract terms may be insufficient to complete the contract objectives, including but not limited to advising when Contractor anticipates that the total payments due under the contract will approach or exceed the maximum contract value based on Contractor's forecast of the anticipated student enrollments and relevant balance.

Said amendment must be approved by both the Board of Elementary and Secondary Education (BESE) and the Joint Legislative Committee and the Budget (JLCB) so it should be returned to State with appropriate information and signatures not less than sixty-five (65) days prior to termination date. Upon receipt of the amendment, it will be forwarded to the necessary authorities for their approval.

The continuation of this Agreement through amendment is contingent upon the appropriation of funds to fulfill the requirements of the amendment by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the Agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

When funds are not appropriated or otherwise made available to support continuation of performance in the following fiscal year of a multiyear contract for professional or consulting services, the Contract for the remaining term shall be canceled and the Contractor shall be reimbursed in accordance with the terms of the Contract for the reasonable value of any nonrecurring costs incurred but not amortized in the price of services delivered pursuant to the Contract. The cost of cancellation may be paid from appropriations made specifically for the payment of such cancellation costs or from unobligated funds of the using agency.

With respect to all multiyear contracts for professional services and consulting services pursuant to this Subsection, there shall be no provisions for a penalty to the state for cancellation or early payment of the Contract.

**Change Agreement from:**

**Attachment 1**



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Amendment #: **1**

## Scope of Work

### **Communications and Marketing**

- A. Contractor shall develop and implement marketing plan to align with program timelines specified by the Department to include the following deliverables:
- a. Create and implement communication plan with customized communications and delivery methods to:
    - 1) Parents of incoming kindergarten students, parents of private school students that meet income or Special Education criteria, and parents of students in grades kindergarten – 12,
    - 2) nonpublic schools, and
    - 3) service providers.
  - b. Design communication tools for nonpublic schools to provide to parents in advance of program application release date.
  - c. Translate communications to languages other than English based on needs expressed by the Department.
  - d. Design and implement communications to parents regarding the program no later than eight weeks prior to the application release date or sooner as determined by the Department.
  - e. Design communication tools for economically disadvantaged and underserved populations.
  - f. Design and implement communications to nonpublic schools regarding participation in the program according to a timeframe determined by the Department.
  - g. Design and implement communications to service providers according to a timeframe determined by the Department.
  - h. Utilize communication delivery methods to parents, nonpublic schools and service providers occurring through, but not limited to, television, newspaper, Department website and Department social media accounts.
  - i. Design and implement a plan to notify parents once an application has been approved and funded or when an applicant is deemed eligible but moved to a waiting list due to absence of funding.
  - j. Design and implement a customer satisfaction survey to account holders.

### **Applications**

- A. Implement an online platform to manage parent application submissions, eligibility determination, and approval no later than March 1, 2025 to include the following deliverables:
- a. Design and implement platform with easy to access account application via mobile phone or computer
  - b. Design and implement a platform to determine student eligibility per program policies, rules and statutes.
    - i. Design interface with existing State data systems, to the extent feasible, for verification of information in order to maximize efficiencies and streamline the application approval process.





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- ii. Design and implement system capability of uploading all documents necessary to complete an application.
      - iii. Design and implement a system to provide application status.
    - c. Include attestations in application as required per program policies, rules or statutes.
  - B. Implement an online platform to manage nonpublic school application submission, eligibility determination, and approval to include:
    - a. Design and implement nonpublic school eligibility criteria within application approval as required by policies, rules or statutes into application approval process.
      - i. Design interface and data sharing, to the extent feasible, in order to maximize efficiencies and streamline the application approval process.
      - ii. Design and implement system capability of uploading all documents necessary to complete an application.
      - iii. Design and implement a system to provide application status.
  - C. Implement an online platform to manage service provider application submission process and approval of services or products to include:
    - a. Include attestations in application as required per program policies, rules or statutes.
    - b. Design and implement system capability of uploading all documents necessary to complete an application.
    - c. Design and implement a system to provide application status.
    - d. Design and implement a system to verify services and products are allowable and comply with policies, rules and statutes.
    - e. Design and implement a system to identify service providers whose revenue in any fiscal year exceeds \$100,000 and processes to verify compliance with policies, rules and statutes.

#### **Marketplace**

- A. Design and implement an electronic platform to deploy a comprehensive marketplace, including the following deliverables:
  - a. Design and implement a system component to verify purchases are allowable and absent of error or fraudulent actions.
  - b. Design and implement system components that make available for purchase services and products allowable under program policies, rules and statutes.

#### **Customer Service**

- A. Design and implement a customer service system and process for providing support to parents, nonpublic schools, and service providers for the purposes of minimizing waiting periods when requesting information and providing a response within 48 hours to include the following deliverables:
  - a. Design and implement a customer service system for phone call inquiries.
  - b. Design and implement a customer service system for chat feature inquiries.



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- c. Design and implement a customer service system for email inquiries.

#### **Training and Technical Assistance**

- A. Design and implement a training program and technical assistance containing written guidance and videos for each system user group including the following deliverables:
  - a. Parents
    - i. Information for the Department's website that gives comprehensive information necessary for a parent to determine preliminary eligibility.
    - ii. System application location that includes references to policies, rules, statutes and guidance.
  - b. Nonpublic Schools
  - c. Service providers
  - d. LDOE administrators

#### **Financial Management**

- A. Implement an electronic system to manage the receipt, payment, reconciliation and tracking of program funds including the following deliverables:
  - a. Design and implement a process for identifying enrolled students in order to support charges for system management of each approved account.
  - b. Design and implement a process for receipt of ESA funds for each approved and funded account.
  - c. Design and implement a process for allocation and tracking of ESA funds to each approved account.
- B. Implement a system to collect program and financial data and provide reports, as required by the Department, for program monitoring and compliance with program policies, rules and statutes including the following deliverables:
  - a. Identify and create reports to align with requirements set forth in R.S. 17:4037.11.
  - b. Design data collection and reports as determined necessary for best business practices regarding monitoring by the Department including, but not limited to, daily, monthly and annual statistics.
  - c. Implement interactive dashboard system for delivery of statistics and reports.

#### **ADD or CHANGE to**

### **Attachment 1**

### **Scope of Work**

#### **Communications and Marketing**

- A. Contractor shall develop and implement marketing plan to align with program timelines specified by the Department to include the following deliverables:



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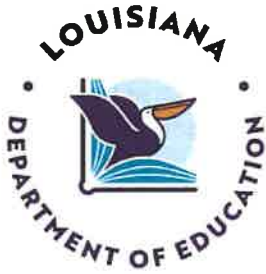
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- a. Create and implement communication plan with customized communications and delivery methods to:
  - 4) Parents of incoming kindergarten students, parents of private school students that meet income or Special Education criteria, and parents of students in grades kindergarten – 12,
  - 5) nonpublic schools, and
  - 6) service providers.
- b. Design communication tools for nonpublic schools to provide to parents in advance of program application release date.
- c. Translate communications to languages other than English based on needs expressed by the Department.
- d. Design and implement communications to parents regarding the program no later than eight weeks prior to the application release date or sooner as determined by the Department.
- e. Design communication tools for economically disadvantaged and underserved populations.
- f. Design and implement communications to nonpublic schools regarding participation in the program according to a timeframe determined by the Department.
- g. Design and implement communications to service providers according to a timeframe determined by the Department.
- h. Utilize communication delivery methods to parents, nonpublic schools and service providers occurring through, but not limited to, television, newspaper, Department website and Department social media accounts.
- i. Design and implement a plan to notify parents once an application has been approved and funded or when an applicant is deemed eligible but moved to a waiting list due to absence of funding.
- j. Design and implement a customer satisfaction survey to account holders.

#### **Applications**

- A. Implement an online platform to manage parent application submissions, eligibility determination, and approval no later than March 1, 2025 to include the following deliverables:
  - a. Design and implement platform with easy to access account application via mobile phone or computer
  - b. Design and implement a platform to determine student eligibility per program policies, rules and statutes.
    - i. Design interface with existing State data systems, to the extent feasible, for verification of information in order to maximize efficiencies and streamline the application approval process.
    - ii. Design and implement system capability of uploading all documents necessary to complete an application.
    - iii. Design and implement a system to provide application status.
  - c. Include attestations in application as required per program policies, rules or statutes.
- B. Implement an online platform to manage nonpublic school application submission, eligibility determination, and approval to include:



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- a. Design and implement nonpublic school eligibility criteria within application approval as required by policies, rules or statutes into application approval process.
  - i. Design interface and data sharing, to the extent feasible, in order to maximize efficiencies and streamline the application approval process.
  - ii. Design and implement system capability of uploading all documents necessary to complete an application.
  - iii. Design and implement a system to provide application status.
- C. Implement an online platform to manage service provider application submission process and approval of services or products to include:
  - a. Include attestations in application as required per program policies, rules or statutes.
  - b. Design and implement system capability of uploading all documents necessary to complete an application.
  - c. Design and implement a system to provide application status.
  - d. Design and implement a system to verify services and products are allowable and comply with policies, rules and statutes.
  - e. Design and implement a system to identify service providers whose revenue in any fiscal year exceeds \$100,000 and processes to verify compliance with policies, rules and statutes.

#### **Marketplace**

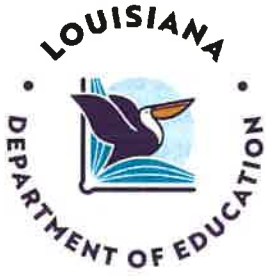
- A. Design and implement an electronic platform to deploy a comprehensive marketplace, including the following deliverables:
  - a. Design and implement a system component to verify purchases are allowable and absent of error or fraudulent actions.
  - b. Design and implement system components that make available for purchase services and products allowable under program policies, rules and statutes.

#### **Customer Service**

- A. Design and implement a customer service system and process for providing support to parents, nonpublic schools, and service providers for the purposes of minimizing waiting periods when requesting information and providing a response within 48 hours to include the following deliverables:
  - a. Design and implement a customer service system for phone call inquiries.
  - b. Design and implement a customer service system for chat feature inquiries.
  - c. Design and implement a customer service system for email inquiries.

#### **Training and Technical Assistance**

- A. Design and implement a training program and technical assistance containing written guidance and videos for each system user group including the following deliverables:
  - a. Parents
    - i. Information for the Department's website that gives comprehensive information necessary for a parent to determine preliminary eligibility.



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- ii. System application location that includes references to policies, rules, statutes and guidance.
- b. Nonpublic Schools
- c. Service providers
- d. LDOE administrators

#### **Financial Management**

- A. Implement an electronic system to manage the receipt, payment, reconciliation and tracking of program funds including the following deliverables:
  - a. Design and implement a process for identifying enrolled students in order to support charges for system management of each approved account.
  - b. Design and implement a process for receipt of ESA funds for each approved and funded account.
  - c. Design and implement a process for allocation and tracking of ESA funds to each approved account.
- B. Implement a system to collect program and financial data and provide reports, as required by the Department, for program monitoring and compliance with program policies, rules and statutes including the following deliverables:
  - a. Identify and create reports to align with requirements set forth in R.S. 17:4037.11.
  - b. Design data collection and reports as determined necessary for best business practices regarding monitoring by the Department including, but not limited to, daily, monthly and annual statistics.
  - c. Implement interactive dashboard system for delivery of statistics and reports.

#### **Training Tools and Videos**

- A. Develop and expand the user training tools to provide more robust opportunities for users to learn how to navigate the Management System. These training tools and videos will include short format training videos addressing specific topics relevant to parents, vendors and schools. The specific topics will be agreed upon after a minimum of one collaborative work session with the State.

#### **Rating System**

- A. Develop and implement an electronic rating tool within the Management System for users to evaluate vendors, products and services.

#### **Management System Workplan**

- A. Submit a detailed Project Workplan for the period immediately following implementation, September 2025-June 2026, for the Management System and applicable related matters. The Project Workplan will be created by the Contractor after a minimum of one collaborative work session with the State where requirements and timelines for the upcoming school year are discussed.

#### **Account Administration**



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- A. Activate and administer the funded accounts so parents have rapid and simple access to purchase educational services and products for students. The State will notify the Contractor of the amount of funding appropriated for the program within five (5) business days of the final approval and signature of the State budget by the Governor. The Contractor will determine the number of accounts that can be funded per the appropriation and identify the enrolled students. For purposes of funding, "enrolled" shall mean a student who is awarded funding through the LA GATOR program. Contractor will activate the enrolled student accounts in the Management System within seven (7) business days after the Contractor is notified of the program appropriation. Contractor will notify parents of the active accounts for the enrolled students within seven (7) business days after the accounts are made active. Parents will have access to purchase goods and services immediately following the notice of an active account. Funding will be dispersed to accounts on a quarterly basis.

THUS DONE, SIGNED, AND EXECUTED by the parties on the dates next to their respective signatures below.

**Two Witnesses' Signatures (required\*\*)**

*Michael Platek*  
Michael Platek (Mar 14, 2025 10:40 EDT)

*Jonathan Freed*

**Contractor's Signature**

By: *Joseph Connor* 3/14/25  
Date

Printed Name: Joseph Connor

Title: CEO

Telephone: ( 646 655-7602 )

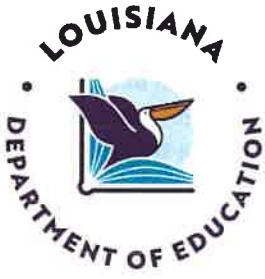
**State Agency Signatures**

*Beth Siomeaux* 3/17/2025  
1261200851D8437...

Assistant/Deputy Superintendent  
or Delegated Authority Date


DocuSigned by:  
*Cade Brunley* 3/17/2025  
662C8EFAEBD74C3...

State Superintendent of Education Date



State of Louisiana  
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Signed by:  3/17/2025  
Date  
\* President, State Board of  
Elementary and Secondary Education

*\*Contracts exceeding \$50,000 require additional signatures.*

*\*\*Two witness signatures are required if wet signatures are used. Witness signatures are not required if using DocuSign.*